

MINUTES OF THE
BUCKSKIN FIRE DEPARTMENT DISTRICT FIRE BOARD

7/13/16 – **Open Meeting** Minutes to be approved at open public meeting on August 11, 2016. A public Open Meeting of the Buckskin Fire Board was convened on July 13, 2016 at 6:02p.m. in the classroom of Station I of the Buckskin Fire Department located at 8500 Riverside Drive, Parker, AZ 85344. The following matters were discussed at the Open Meeting.

1. **Call to Order:** 6:02pm:

2. **Roll Call:**

Members Present: Robert “Monty” Rust, Chairman Greg Bachmann, Jeff Daniel, and Secretary/Clerk Glenda Gerson, Robert Gory

Members Absent:

Staff Present: Chief Chris Chambers, Administrative Assistant Pattie Lonnee, Lt. Jason Weatherford, Capt. Jason Cramer

Guest Speaker: N/A

Public Present: Barry Gerson, Richard Epps, Craig Reynolds, Ken Tipton, Tara Connelly, Pat Jones, John Gutenkunst, Wayne Posey, Mark Durham, Chief Kitty Little, Ryan Atkins, Don Sullivan, Gary Svider, Dave Humphrey (San Bernardino County Fire)

3. (Action Item): **Approval of Minutes** submitted for Work Shop/Regular Session June 8, 2016. **Motion made by Monty Rust to accept the minutes for the Work Session/Regular Session dated June 30, 2016; seconded by Secretary/ Clerk Glenda Gerson.**

Ayes: 5, Board Member Monty Rust, Chairman Greg Bachmann, Board Member Jeff Daniel, Secretary/Clerk Glenda Gerson, Robert Gory.

Nays: 0

Absent:

Abstain:

4. (Action Item): Discussion & possible action: **Acceptance of monthly expense report for 06/01/2016 - 06/30/16.** All transaction approved by Administrative Fire Chief; documentation for these expenses were reviewed and authorized by a minimum of two Fire Board Members whose signatures are on the warrants issued to vendor(s), as per Buckskin Fire District policy and procedures. **Discussion:** Board member Jeff Daniel inquired on how the fire fighters are paid and how is it approved. Pattie Lonnee: Before I started at Buckskin Fire Dept., payroll was set up at Wells Fargo and is done electronically. Checks are written from the General Fund and deposited into Wells Fargo Payroll Account. Wells Fargo cuts the checks and they come sealed whether it is a live check or direct deposit. Wells Fargo also handles the payroll taxes which are also done electronically. Not sure what it is you are asking. Robert Gory: Inquiring about whether or not there is a protocol in place if there is a mistake. Pattie Lonnee: Again, not sure what it is you are asking. When the checks are written the documentation is behind the check and two Fire Board Members sign the checks. I really am not sure what it is you are asking. **Motion made by Secretary/Clerk Glenda Gerson to accept the monthly Expense Report for 06/01/2016 -06/30/16; seconded by Board Member Monty Rust.**

Ayes: 5, Board Member Monty Rust, Chairman Greg Bachmann, Board Member Jeff Daniel, and Secretary/Clerk Glenda Gerson, Robert Gory.

Nays: 0

Absent:

5. (Action Item) Discussion and Possible Action: **To review, discuss and take possible action in reference** to responding to out of **area calls/mutual aid**. Back-up documentation is requested for justification. Request submitted by Board Member Jeff Daniel and tabled from meeting on June 6, 2016. **Discussion** from Pat Jones, Wayne Posey, Barry Gerson, Don Sullivan, Jeff Daniel, Ken Tipton, Chief Little (from CRIT Fire), and Dave from San Bernardino County Fire. Each person stating their personal opinions as to whether or not Buckskin Fire Department should respond to mutual aid calls, automatic mutual aid calls; and that CRIT Fire, Parker Fire and San Bernardino Fire should specifically request our assistance, stated where the boundaries are under the mutual aid. Further discussion went into IAG's/MOU's, and who we are "First Responders" for, and that they should pay for our assistance. Chief Little stated her appreciation for Buckskin Fire's assistance with mutual aid. Both Craig Reynolds and Tara Connelly commented that they have properties on both sides of the River (CA) and Parker and how important mutual aid is. Ms. Connelly continued to comment on the importance for mutual aid, and we cannot put dispatch in a position to try to determine who should be called. Ms. Connelly also reminded the audience that regardless of whether or not the visitors are 4 wheeling or boating, that these visitors are patrons of the various businesses in our area. Chief Chambers: To clarify a few things, CA is not automatic aid, it is mutual aid and the Captains on duty determine based on the location of the call and other facts whether or not we can or will respond. I want to explain our 2 automatic aid agreements. We have a vehicle accident automatic aid and structure fire automatic aid agreement. Each department does not listen to each other's calls so we are unaware of what they are doing. An example of automatic aid is when we had a serious boating accident by the dam and all of our resources was on scene and at the same time a structure fire on Lakeside. CRIT Fire was on scene before we could get there and it is extremely important to respond as quickly as possible. In addition, for vehicle accidents, we receive FDAT (Fire District Assistance Tax) which is from the state and it pays us to respond to vehicle accidents on the highways. This is approximately \$77,000 a year. We receive these funds from the state to respond to vehicle accidents so we do not charge for out of district calls. These funds only go to the rural areas and not to big cities such as Phoenix. Chief Chambers went on to explain SCLIF funding which in the past has paid for two boats, our station, the boathouse to name a few. When the recession hit, the funding was not available and now we are working with Fish and Game to buy a new boat. Ken Tipton commented that this topic was necessary but has a problem with someone stating that it is a waste of taxpayer's money and that really bothered him. Anything that Buckskin, or CRIT Fire does to look out for anyone's best interest is not a waste of money period and I don't care if it causes my taxes to go up and I'll pay it gladly because that could be my wife, Pat Jones' children or his wife; we are not wasting money. Chairman Greg Bachmann directed Chief Chambers to work on the Mutual Aid agreements, work with Dispatch and protocols.
6. (Action Item) **Approve/sign contract to purchase Type 3 previously approved**. Purchase for the Type 3 approved at the Nov. 11, 2015 meeting and it was agreed upon and approved by the Board that it will be paid from the Wildland account. **Motion made by Secretary/Clerk Glenda Gerson to approve and sign the contract to purchase Type 3 which will be paid for by Wildland funds; seconded by Monty Rust.** Ayes: 3, Board Member Monty Rust, Chairman Greg Bachmann, Secretary/Clerk Glenda Gerson

Nayes: 2, Board Members Jeff Daniel and Robert Gory

Absent:

Abstain:

7. (Report) **Chairman's Report:** Greg Bachmann
Nothing to report at this time.

8. (Report) **Fire Chief's Report**

a. Summary of Incident Report/Activity Log

| | |
|-------------------------|-----|
| Assaults | 2 |
| Boat Accident | 1 |
| Boat Medical | 19 |
| Boat Public Assist | 4 |
| Brush Fires | 10 |
| Dispatch Error | 3 |
| Fire Alarm | 2 |
| Medical Aid | 51 |
| Public Assist | 12 |
| Rope Rescue Drill CAP | 1 |
| Sinking Boat | 1 |
| Smoke Investigation | 2 |
| Snake Abatement | 3 |
| Structure Fire | 4 |
| Vehicle Accident | 2 |
| Vehicle Fire | 1 |
| Watercraft Explosion | 1 |
| Total Responses: | 119 |

| | | |
|------------------------|----|---------------------|
| 1101 | 57 | |
| 1102 | 25 | |
| Bt. 1 | 26 | |
| 1132 | 2 | |
| 1131 | 4 | |
| Brush 11 | 4 | |
| Brush 211 | 6 | |
| 1151 | 6 | |
| 1152 | 2 | |
| 1101 & 1102 | 5 | 335-363-365-374-388 |
| 1101, 1102, Boat 1 | 2 | 311-422 |
| Station 11 | 1 | |
| Station 211 | 1 | |
| 1101, 1102, 1131, 1132 | 2 | |

b. Monthly Activities

i. IMD: We are continuing our monthly classes with Nathan.

- ii. Daniel Davis, our new paramedic is doing very well. He has replaced of F.F. Hobbs who went to LA City FD. We also have two new POC's that we are training. We currently have one POC's in his EMT class with Nathan and he is in a Firefighter 1&2 class. Buckskin will be conducting additional testing to add to our list of candidates. We have a new recruit scheduled for his physical at Phoenix fire next week.
- iii. We are enrolling our guys in Az. State Fire School that runs September 7-11th. The Arizona Training committee will by buying down our room rates again this year and reimbursing \$500.00 for each two students we send to school. I will be attending as part of the Training Committee to oversee the Truck Co. Operations class. At this time we have 7 Firefighters attending.
- iv. Update on the Generators: It has been two weeks without a problem. They are monitoring them and assure me that until we are 100% satisfied, they will continue to come out at no charge.
- v. Lt. Jason Weatherford has received temporary approval on his Engine Boss which will enable him to work as engine boss should we be called out to Wildland. Final approval will take place at the end of July.
- vi.

Monthly Totals For Buckskin Fire District - June, 2016

This monthly status report gives you a quick snapshot (as of 2016-07-01) of the claims which have been submitted and paid in the previous month.

| | Last Month (Jun) | | All Year (2016) | |
|----------------------------|------------------|-----------|-----------------|------------|
| | # Claims | \$ Amount | # Claims | \$ Amount |
| Claims Submitted | 0 | \$0.00 | 12 | \$4,164.00 |
| Payments Received By FRUSA | 1 | \$348.00 | 7 | \$2,762.08 |
| Claims Denied | 0 | \$0.00 | 0 | \$0.00 |
| Non-Billable (Other) | 0 | - | 1 | - |

- vii. Work comp. Our policy has been approved. We are waiting for the final paperwork from MDIC.
- viii. 4th of July Weekend went very well. No serious accidents.
- ix. Non-taxpayer billing

c. Upcoming Events:

- **AFCA Leadership Conference** - July 12-15, 2016. Renaissance Glendale Hotel Spa, Glendale
- **AFDA Summer Conference** - July 1

9. Call to the Public. Consideration and discussion of comments from the public. *Those wishing to address the Buckskin Fire District Board need not request permission in advance Pursuant to A.R.S. § 38-431.01(G), the Fire District Board is not permitted to discuss or take action on any item raised in the call to the public that is not specifically identified on the Agenda. However, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or ask that the matter be placed on a future agenda.* Public input is limited to two (2) minutes per session unless a greater amount of time is approved by the Board. ***The Fire District Board cannot discuss or take legal action on any issue raised during the Call to the Public that is not on the current Agenda; due to restrictions of the Open Meeting Law.***

10. Poll Board Member for **items to be considered for inclusion on next agenda.**

11. Schedule next Work Session and/or Regular Session; set date and time.
August 11, 2016, 6:00pm

12. (Action Item): Approve salary increase for administrative assistant.

Motion made by Monty Rust to approve salary increase for administrative assistant; seconded by Secretary/ Clerk Glenda Gerson.

Ayes: 5, Board Member Monty Rust, Chairman Greg Bachmann, Board Member Jeff Daniel, Secretary/Clerk Glenda Gerson, Robert Gory.

Nays: 0

Absent:

Abstain:

13. (Action Item): Approve benefit package change for Fire Chief.

Motion made by Secretary/Clerk to approve benefit package as a raise and pay dependent coverage; seconded by Monty Rust.

Ayes: 3, Board Member Monty Rust, Chairman Greg Bachmann, Secretary/Clerk Glenda Gerson,

Nays: 2, Jeff Daniel and Robert Gory

Absent:

Abstain:

14. Adjourn 8:25pm.

Greg Bachmann; Chairman

Date

Pattie Lonnee

08/03/16

Administrative Assistant

Date

Minutes approved by: _____ Date: _____

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PERSONS WITH A DISABILITY MAY REQUEST A REASONABLE ACCOMMODATION BY CONTACTING, CHRIS CHAMBERS, FIRE CHIEF OF BUCKSKIN FIRE DEPARTMENT (928) 667-3321 PRIOR TO THE SCHEDULED MEETING. FACILITIES ARE HANDICAPPED ACCESSIBLE.