

MINUTES OF THE  
BUCKSKIN FIRE DEPARTMENT DISTRICT FIRE BOARD

11/09/16 – **Work Shop/Open Meeting** Minutes to be approved at open public meeting on December 14, 2016. A public Work Shop/Open Meeting of the Buckskin Fire Board was convened on November 09, 2016 at 5:00pm in the classroom of Station I of the Buckskin Fire Department located at 8500 Riverside Drive, Parker, AZ 85344. The following matters were discussed at the Work Shop/Open Meeting. The Board may vote to go into Executive Session pursuant to A.R.S. §38-431.03.(A.3) on any item of the agenda.

1. **Call to Order:** 5:00pm

2. **Roll Call:**

Members Present: Chairman Greg Bachmann, Secretary/Clerk Glenda Gerson, and Robert Gory, Robert “Monty” Rust via conference call and Jeff Daniel (at a later time) via conference call.

Members Absent:

Staff Present: Chief Chris Chambers, Pattie Lonnee, Administrative Assistant, FF Brandon Quinn, FF Christian Klein

Guest Speaker: Bill Whittington, Legal Counsel

Public Present: Barry Gerson, Pat Jones, Kyle Jones, Wayne Posey, Gary Svider, Don Roundtree and Mark Durham.

Note: Due to tape malfunction, transcription is from memory during the Call to Order and a portion of the Executive Session. Tape resumes functioning for item 4 on.

\*\* Note: Before the vote to go into Executive Session; Wayne Posey brought up that there was not such statute. Legal Counsel, Bill Whittington who was on a conference call informed the Board and audience that a notation can be made that the statute was transposed and that we can continue on with the vote to go into Executive Session. Correction to AZ State Statute has been made.

3. (Action Item) **Possible motion to vote to go into Executive Session for legal advice** pursuant to A.R.S. §38-431.03.(A.3); possible reassignment to include appointment of Fire Chief to Captains position; possible appointment of Fire Chief to serve as interim Fire Chief; possible modification of District Policy to permit the same. **Motion made by Secretary Glenda Gerson; Board Member Bob Gory made the motion to table discussion and vote; first motion still on the table; Board Member Bob Gory's motion failed due to lack of second. Motion made by Secretary/Clerk Glenda Gerson; seconded by Chairman Greg Bachmann to vote to go into Executive Session for legal advice** pursuant to A.R.S. §38-431.03.(A.3); possible reassignment to include appointment of Fire Chief to Captains position; possible appointment of Fire Chief to serve as interim Fire Chief; possible modification of District Policy to permit the same.

Ayes: 2, Chairman Greg Bachmann, Secretary/Clerk Glenda Gerson

Nays: 1, Board Member Bob Gory

Absent: Jeff Daniel, Robert "Monty" Rust

Abstain:

4. Adjourn Executive Session; Reconvene Regular Session at 5:45pm

\*\*\*Note: At this time Robert "Monty" Rust called into the meeting; attending meeting via conference call.

5. (Action Item) Discussion and Possible Action: **Possible reassignment of current Fire Chief**, to include appointment of current Fire Chief to Captains position; possible appointment of current Fire Chief to serve as interim Fire Chief; possible modification of District Policy to permit the same. Discussion: Chairman Greg Bachman: Three people have indicated that they would like to make comments to Action Item 5. Public: Wayne Posey, who stated he wanted to wait until after the discussion. Gary Svider said the same. Pat Jones stated he could not find anything online about why/what this is about. Discussion: Chairman Greg Bachmann stated that we need to carefully disclose what this is pertaining to and that Chief Chambers may step in at any time to comment. Chairman Bachmann continues by stating that this is in regard to a medical issue of a personal nature, Chief Chambers is asking in order to retain his benefits, that he move to an interim position as Chief and move to Captain if that's what the future... Pat Jones interrupted Chairman Bachmann and asked if there are costs. Chairman Bachmann continues by stating there are no costs and the motion will spell it out if we get to that point; if necessary and Chief Chambers moves into a Captains position, with a Captain's rate of pay and benefits including a medic stipend. Chairman Bachmann continues to read the motion: To reassign the current Fire Chief Chris Chambers to Captain; and to serve as interim Fire Chief effective immediately. Chris Chambers to continue to serve as Fire Chief; his current pay and benefits to remain unchanged. In the event a new fire chief is appointed by the Fire Board, Chris Chambers' role and title would be Senior Captain at which time his pay will revert to Merit 10 on BFD Captains' pay scale, in accordance to BFD Personnel Policy Manual. Earnings to include Merit 10 salary and IEMT (Medic) Stipend. If/when reassigned to Senior Captain, Captain's shift schedule will be assumed and as such he would be entitled to same benefit packages offered to all BFD line personnel; vacation days and sick days to correspond with accumulative years of service as per BFD Policy Manual. The additional benefit package recently awarded to Chief Chambers regarding dependant insurance would be relinquished at the time of reassignment to Senior Captain. Policy modified to the extent necessary to permit the appointment above. **Chairman Bachmann: I'll accept a motion for that. Secretary/Clerk Glenda Gerson; "I so move." Board Member Monty (Robert) Rust seconded the motion. Chairman Bachmann, all in favor say aye.**

AYES: 3, Chairman Greg Bachmann, Secretary/Clerk Glenda Gerson, and Board Member Monty (Robert) Rust

NAYES: 1, Board Member Bob Gory

ABSENT: Jeff Daniel

6. (Action Item) **Approval of Minutes** submitted for the Open Meeting held on October 12, 2016. **Motion made by Secretary/Clerk Glenda Gerson to accept the minutes for the Open Meeting held on October 12, 2016; seconded by Board Member Bob Gory.**

Ayes: 4, Chairman Greg Bachmann, Secretary/Clerk Glenda Gerson, Board Member Monty Rust, and Bob Gory

Nayes: 0

Absent: Jeff Daniel

Abstain:

7. (Action Item): Discussion & possible action: **Acceptance of monthly expense report for 10/01/2016 -10/31/16.** All transaction approved by Administrative Fire Chief; documentation for these expenses were reviewed and authorized by a minimum of two Fire Board Members whose signatures are on the warrants issued to vendor(s), as per Buckskin Fire District policy and procedures. **Discussion: Motion made by Secretary/Clerk Glenda Gerson to accept the monthly Expense Report for 10/01/2016 -10/31/16; seconded by Board Member Bob Gory.**

Ages: 5, Board Member Monty Rust, Chairman Greg Bachmann, Secretary/Clerk Glenda Gerson, Board Members Jeff Daniel, and Robert Gory.

Nayes: 0

Absent:

Abstain:

8. (Action Item): Discussion and Possible Action: **To Approve and Adopt RESOLUTION NO. 2016-2 A RESOLUTION OF THE FIRE BOARD OF BUCKSKIN FIRE DISTRICT, OF PARKER, LA PAZ COUNTY, ARIZONA, AUTHORIZING ENTERING INTO AN INTERGOVERNMENTAL AGREEMENT ENTITLED "ARIZONA MUTUAL AID COMPACT" WITH THE ARIZONA DEPARTMENT OF EMERGENCY AND MILITARY AFFAIRS ALONG WITH OTHER POLITICAL JURISDICTIONS FOR DISPATCHING MUTUAL AID ASSISTANCE.** Chairman Bachmann turns discussion over to Chief Chris Chambers who has a list of the various counties that have adopted the resolution to participate in the intergovernmental "Arizona Mutual Aid Compact." Board Member Bob Gory inquires as to whether or not this helps with other grants. Chief Chambers explains this actually helps us to be reimbursed, and Chairman Bachmann includes that it helps with grants by showing regional participation in addition to working with other departments in our area. Secretary/Clerk Glenda Gerson states that from her understanding, that we need to be called in to help from the State and Chief Chambers explains that we can be requested to help by any of the entities, and this agreement allows us to be reimbursed. **Motion made by Secretary/Clerk Glenda Gerson to approve and adopt Resolution No. 2016-2; seconded by Board Member Bob Gory.**

Ages: 4, Chairman Greg Bachmann, Secretary/Clerk Glenda Gerson, Board Members Bob Gory and Monty "Robert" Rust.

Nayes: 0

Absent: Jeff Daniel

Abstain:

- \*\* Note: At this time, Board Member Jeff Daniel called into the meeting stating his displeasure to the Chairman on the agenda item 3, then abstained from the remainder of the meeting. In addition at this time, Board Member Monty Rust's call was lost.

9. (Action Item): Discussion and Possible Action repairs for 1102. Chief Chambers explains that the entire pump and gear box needs to be replaced and the estimate provided by Hughes Fire Equipment is \$49203.39. Chief Chambers also informed the Board that HFQ is trying to get anywhere between a 10 - 30% discount on the pump. The current pump is no longer available, and they will need to retro fit the new pump. **Motion made by Secretary/Clerk Glenda Gerson to repair 1102 per the quote from Hughes Fire Equipment, not to exceed \$49,203.39 and request a written guarantee; seconded by Board Member Bob Gory.**

Ages: 3, Chairman Greg Bachmann, Secretary/Clerk Glenda Gerson, and Board Members Bob Gory.

Nayes: 0

Absent: Jeff Daniel

Abstain:

10. (Action Item): Discussion and Possible Action to approve placing advertisement in the Parker Pioneer and/or Lake Havasu Newspaper for replacement Administrative Assistant. **Motion made by Secretary/Clerk Glenda Gerson to place ad(s) to replace administrative assistant; seconded by Board Member Bob Gory.**

Ages: 3, Chairman Greg Bachmann, Secretary/Clerk Glenda Gerson, and Board Members Bob Gory.

Nayes: 0

Absent: Jeff Daniel

Abstain:

11. (Report) **Chairman's Report:** Greg Bachmann

Nothing to report at this time.

12. (Report) **Fire Chief's Report**

Buckskin Fire Department Run Review: 10-4-2016 to 11-3-2016:

Medical Aid	26
Public Assist	10
Snake Abatement	1
Structure Fire	2
Fire/Smoke Alarm	2
Power Pole Fire	1
Vehicle Accident	2
PWC Accident	0
Boat Fire	1
Total Responses	45

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1101	28	1101 & 1151	1
1102	6	1132 & 1151	1
1131	1	1101,1132,1151	2
1132	5		
1151	7		
Boat 1	2		
Station 11	2		
Station 211	0		
1101 & 1102	1		

Total Calls YTD 2016: 695 up 6%  
YTD last 2015: 651

Monthly Activities from 10-6-16 to 11-8-16:

- IMD: EMT Skills and medical call evaluations. Set up hands on scene calls for evaluating on scene assessment and treatment of patients. Q&A of run sheets.
- Captain Pellerin is working with the Captains and Lieutenants on documentation for fire programs and proper documentation in the logbook. This is important for collecting data for out ISO rating. He is currently compiling the information they have requested.
- We have had plenty of dive drills leading up to the Dive Rescue class held here at Buckskin on the 28<sup>th</sup>-30<sup>th</sup>. Class was a huge success. We had seven students from Buckskin Fire that attended. Master Dive Instructors helped with the Class and volunteered their time. We had Guy Nelson, Greg Bachmann, along with help from our divers, Jason Weatherford, Cory Sheldon, Tyler Kowalski, David Nelson Matt Pellerin and I. Greg Melodia from Lake Havasu PD dive team and Mike Kemp from Havasu Fire helped. LaPaz Sherriff's Dept. had two divers attend the class & help from their boating officer Mike Johnson and Josh Banuelos of the patrol officers. They used their patrol boat up on Havasu and for safety here on the river. The crew here at the station did a fantastic job keeping up filling bottles and helping out with class. We had no divers this year from CRIT or Parker FD. CRIT has a EMR class and Parker a EMT class. Local sponsors for this event included, Air Methods, Pirates Den, River Island Mkt., Walmart, Havasu Springs Resort, KFC, and Subway.
- We have several potential local firefighters taking the EMT class that will be testing for Buckskin's upcoming SAFER grant list.

- Captain Pellerin and I attended a THIRA (Threat hazard Identification risk assessment workshop) in Phoenix. It was very informative.
- The 4<sup>th</sup> annual Colorado River Crisis Shelter Walk / Ride went well.
- EPA put on a Mercury release and Response Class here at buckskin. It was a free class in conjunction with La Paz Emergency management. We had a full classroom mostly from Buckskin Fire.
- Buckskin had our Travelers Insurance walk thru. We did not have any problems the small items he had found last time were corrected.
- Department Audit is complete. We will be setting a date soon for the board.

**Monthly Totals for Buckskin Fire District**

- **October, 2016**

	Last Month (Oct)		All Year (2016)	
	# Claims	\$ Amount	# Claims	\$ Amount
<b>Claims Submitted</b>	0	\$0.00	16	\$6,852.00
<b>Payments Received By FRUSA</b>	0	\$0.00	8	\$3,438.08

Upcoming Events:

- Happy Thanksgiving
- Dec.6<sup>th</sup> DEMA Haz Mat/WMD Incidents

**13. Call to the Public.** Consideration and discussion of comments from the public. *Those wishing to address the Buckskin Fire District Board need not request permission in advance Pursuant to A.R.S. § 38-431.01(G), the Fire District Board is not permitted to discuss or take action on any item raised in the call to the public that is not specifically identified on the Agenda. However, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or ask that the matter be placed on a future agenda.* Public input is limited to two (2) minutes per session unless a greater amount of time is approved by the Board. ***The Fire District Board cannot discuss or take legal action on any issue raised during the Call to the Public that is not on the current Agenda, due to restrictions of the Open Meeting Law.***

- Wayne Posey made comments stating his opinion with regard to Item 3, and changing the time of the meeting.
- Pat Jones made statements voicing his opinion regarding the Dive Class and placing a vehicle in the canal. He continued with his complaints making statements that BFD personnel was blaming his son for calling the Attorney General and continued with several unprofessional comments. He also stated that some of his information was from one of our people.
- Chief Chambers asked to speak on this matter. He explained that in the past Parker Fire handled arranging for the vehicle to be used in an exercise and placed in the canal, but could not do so this year. Chief

Chambers also explained that he had received permission from CRIT BIA in Poston and the EPO in advance of the exercise. In addition, realized he should have contacted CRIT Dispatch to inform them in on the morning of exercise. Mrs. Duck from CRIT EPA and a gentleman from the BIA came to the scene of the drill and confirmed there was not enough fuel leakage to be of concern. BIA informed Mrs. Duck that we do this drill every year, and there is no significant amount of fuel leakage to damage the crops or the water. The drill was completed.

- Unknown/unannounced person made comments on the same topic regarding the dive drill and Chief Chambers acting as interim Chief. Then continued to discuss the canal incident.
- Gary Svider agreed with comments made by Wayne Posey in regard to item 3.

14. Poll Board Member for **items to be considered for inclusion on next agenda.**

15. **Schedule next Work Session and/or Regular Session;** set date and time.

December 14, 2016, 6:00pm

16. Adjourn 6:30pm

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Glenda Gerson; Acting Chairman

\_\_\_\_\_  
Date

\_\_\_\_\_  
Pattie Lonnee

\_\_\_\_\_  
11/30/2016

Administrative Assistant

\_\_\_\_\_  
Date

Minutes approved by: \_\_\_\_\_ Date: \_\_\_\_\_

Minutes approved by: \_\_\_\_\_ Date: \_\_\_\_\_

PERSONS WITH A DISABILITY MAY REQUEST A REASONABLE ACCOMMODATION BY CONTACTING, CHRIS CHAMBERS, FIRE CHIEF OF BUCKSKIN FIRE DEPARTMENT (928) 667-3321 PRIOR TO THE SCHEDULED MEETING. FACILITIE ARE HANDICAPPED ACCESSIBLE.