

MINUTES OF THE
BUCKSKIN FIRE DEPARTMENT DISTRICT FIRE BOARD

5/10/17 –**Open Meeting** Minutes to be approved at open public meeting on **(Date.)** A public Open Meeting of the Buckskin Fire Board was convened on May 10, 2017 at 6:00pm in the classroom of Station I of the Buckskin Fire Department located at 8500 Riverside Drive, Parker, AZ 85344. The following matters were discussed at the Open Meeting. The Board may vote to go into Executive Session pursuant to A.R.S. §38-431.03.(A.3) on any item of the agenda.

1. **Call to Order:** 6:03pm

2. **Roll Call:**

Members Present: Chairman Jeff Daniel, Secretary/Clerk Wayne Posey, Board Member Glenda Gerson Don Rountree, Bob Gory is absent.

Staff Present: Chief Chris Chambers, Pattie Lonnee, Barbara Cole, Capt. Matt Pellerin, FF Joe Maxwell

Guest Speaker:

Public Present: Barry Gerson and Gary Svider

3. (Discussion and Possible Action): **Discussion regarding Fire Chief** Position with Brenda Tranchina with Human Resource Strategies, LLC. Agenda item 3 has been tabled.

4. (Action Item) **Approval of Minutes** submitted for the Open Meeting held on April 12, 2017, and April 24, 2017. Chairman Daniel: I will entertain a motion. Glenda Gerson: I so move. Wayne Posey: Item number 7 has no motion. Pattie Lonnee: The minutes for April 24th will need to be tabled as they are not completed. Chairman Daniel: There has been a motion to approve the minutes for April 12, 2017 with the change. Is this ok Glenda? Glenda Gerson: Yes. Wayne Posey: I will second the motion.

Ayes: 4, please not that it was unanimous of those present.

Nays:

Absent: Bob Gory

Abstain:

5. (Action Item) Discussion and Possible Action: **Acceptance of monthly expense report 4/1/17 – 4/30/17.** All transactions approved by Administrative Fire Chief; documentation for these expenses were reviewed and authorized by a minimum of two Fire Board Members whose signatures are on the warrants issued to vendor(s), as per Buckskin Fire District policy and procedures. Chairman Daniel: The chair will entertain a motion. Glenda Gerson: I so move. Don Rountree: I will second it. Chairman Daniel: Is there any discussion? Wayne Posey: I have a quick question. On page six of the transaction list, for La Paz County, why are we paying the \$256.58, do you recall? Pattie Lonnee: Yes I do. This is our water bill. Wayne Posey: General Ledger page one, beginning balance of the Wildland Reserve shows cash received \$26, 795.24, is that the profit? Pattie Lonnee: That is the equipment from Wildland.

Ayes: 4, please not that it was unanimous for those who are present.

Nays:

Absent: Bob Gory

Abstain:

6. (Discussion): Report on **PSPRS Pension**. Chairman Daniel: Turned discussion over to Chief Chambers. Chief Chambers: They held two meetings. Captain Pellerin will speak. Captain Pellerin: During the past two meetings, some of you don't know, we have someone who is retiring so we are meeting on this and going through that process. He is requesting disability retirement so we are setting up an IME. We swore in Chairman Posey and Lt. Fernandes was also re-elected by the members of the department for a four year term and he accepted. I also would like to say I appreciate having Mr. Posey on because it sounds like we have come up with a lot of issues within the community about pension spiking and it's nice to have him to educate him and show him that doesn't happen here and can't happen here. Our meetings are posted and open to the public and we can answer any questions. We are audited by four different entities. It's nice to have him here so when people talk to him, he can educate them. Wayne Posey: Couple of other items. Barbara has resigned from the Board? Capt. Pellerin: Yes, she did not seek another term as her term was up. You will need to find someone. Wayne Posey: I'm not sure, does the Board have to appoint? Chief Chambers: Chairman Daniel you will need to appoint someone from the public. There are some specifics. Captain Pellerin: There is some secretarial stuff. Wayne Posey: There is another topic we need to bring up to the Board about the timing of the medical review and application to PSPRS program. We talked about that and you had asked me to meet with the Board on that for new hires. Captain Pellerin: To be in line with what Public Safety Retirement would like us to do, before we actually do a new hire, part of the new hire process and once they accept an offer, per accounting we need to have them on the rolls and pay into Public Safety, so before that process with your approval, to have the retirement board meet before to approve and have a stop gap in case someone comes in with a pre-existing injury, we are either made aware of it through their medical exam and we can then approve or disapprove, or make a note of it so someone can't come back later. We asked that Chairman Posey (pension board) brings this before the Fire Board so you can ratify that and adopt it so we can use this for our next round of hires. So before someone is officially hired and has their first day, we would have a meeting to approve the new hire and review their packet. Wayne Posey asked if this was a state statute or does the Board have to approve that requirement? Capt. Pellerin: If it's not a statute but it is their recommendation to us. If the Board adopts a SOP/SOG and become part of the new hire packet before they start their first day. In case there was an issue, we can stop if before they have monies pulled out. Wayne Posey: So does the Board understand that? Let's say they recruit a fireman and they give the fireman a job offer, he would go to take his physical. Once you hire that fireman, you can't let him go based on his prior injuries. So let's say you hire someone with a prior shoulder injury and it's in their medical record, and he's okay today, then it's on record that he can't in the future claim an injury or disability from that injury. Capt. Pellerin: I didn't say he couldn't, but we would have paperwork and it would be a lot harder to justify through a doctor that this was from work instead of pre-existing condition. Don Rountree: This includes Safer Grant employees? Capt. Pellerin: This includes all employees. Chief Chambers: The IME is an independent medical exam. This person would have to go to an independent doctor who would review his body and his injuries and approves his disability to the retirement board. Wayne Posey: Keep in mind it doesn't change the amount of his benefit. Capt. Pellerin: He has over twenty years so he is fully funded and this doesn't affect what Buckskin has to pay in. Wayne Posey: Depending on the disability is what amount will be taxed. Chairman Daniel: Inquired about the IME for a particular person. You may not be able to go into details, but can you tell us the status? Capt. Pellerin: He had the exam and it could not be disproved at this time. He came on then went off, and the prior administration approved an unrelated disability. Maybe we can have a discussion in Executive Session to be able to speak more freely.
7. (Discussion and Possible Action): Discuss/review Budget FYE 2018. Chairman Daniel: Turn discussion over to Chief Chambers and Pattie Lonnee. Chief Chambers: We would like to go through our payroll because it always seems to come up, so we wanted to give you a quick overview of our payroll process. Pattie Lonnee: I have given you a sheet that shows all of our pay codes and went into details on having to de-select POCs/employees on the grid who will not be receiving a pay check, select and de-select pay codes because you can only see what is on the screen and it does not let you go beyond the screen. Due to the detailed pay

codes and having been doubled due to the Safer Grant and the need to keep everything separated, has caused issues with how we have to process payroll. What was once an easy process has now become time consuming due to the number of pay codes and how payroll software operates. We work within the system to the best of our abilities, but it is still very cumbersome. I asked the ladies that I had been interviewing if they had payroll experience and they said yes. I told them our payroll is different. I thought myself when I came to work at Buckskin, “piece of cake” but not so much. If this was a normal company with 10 employees, working 80 hours a pay period - a breeze, no problem. When you have grant employees, career employees, some of the grant employees working hours on our budget, and you try to make sure things are kept separate, then it becomes a whole different story. I just wanted you to see that it’s not really an easy process. In an effort to save money, we could not create a new account which would have been ideal, but it would cost us money that we don’t have in our budget, so we created a new division within our account. With all the different codes, and cross checking our spreadsheets with all the sources we use to track for payroll, it is not an easy task. Conversation continues regarding the budget. Pattie Lonnee showed the Board the calculation worksheet that is behind the budget worksheet and how everything is calculated, then linked to the budget. Chief Chambers explained what each line item on the budget and why/how it is calculated. Glenda Gerson brought up that the \$14,000 for the fire chief search is not on the budget. Pattie Lonnee: I’m not sure where you want to put that. Wayne Posey: Most likely will come out of this year’s budget. Wayne Posey: Bob Gory isn’t here and they did a wonderful job presentation. I don’t think we need to make a recommendation on it, and spend more time on it next meeting. My only concern is that there is an increase of \$57,000 in expenditures and decrease in the pension, other than that it’s pretty close to last year’s budget. My concern is when we lose the grant personnel and how that will affect the pension which will increase. I’m disappointed that all the items in red went up on the budget. Glenda Gerson brought up that there are deadlines. Pattie Lonnee stated that we need to post the proposed budget for twenty days, then have a public hearing, then adopt the budget. Wayne Posey: My goal two goals are to keep the tax levy at what it was last year 1,803,000 and put as much as we can in the retirement expense. Obviously we can approve this budget, but then next year would be brutal. Discussions continued with the bottom line number, using the new Type III for Wildland and the possible income generated from that, interim operational fund, and to continue discussion next meeting.

8. (Report) **Chairman's Report:** Jeff Daniel, nothing to report at this time.

9. (Report) **Fire Chief's Report**

a. Summary of Incident Report/Activity Log

Monthly Incident Reports By Response Area April 1, 2017-April 30, 2017

District 1

Response Area:

Bobby D's

Incident #	Incident Date and Time	Incident Type
170183	4/15/2017 7:17:50AM	321 EMS call, excluding vehicle accident with injury

Total For This Response Area: 1

Response Area:

Bransons Resort

Incident #	Incident Date and Time	Incident Type
170170	4/9/2017 12:36:45PM	600 Good intent call, other

170206

4/24/2017 10:39:45AM

321 EMS call, excluding vehicle accident with injury

Total For This Response Area: 2

Response Area:

Cienega Springs

Incident #	Incident Date and Time	Incident Type
170151	4/2/2017 6:50:21PM	321 EMS call, excluding vehicle accident with injury
170152	4/2/2017 6:56:29PM	311 Medical assist, assist EMS crew
170156	4/3/2017 12:55:00PM	321 EMS call, excluding vehicle accident with injury

Total For This Response Area: 3

Response Area:

Down River

Incident #	Incident Date and Time	Incident Type
170171	4/9/2017 1:51:00PM	131 Passenger vehicle fire
170180	4/14/2017 9:03:55PM	611 Dispatched & canceled en route
170186	4/15/2017 7:49:23PM	600 Good intent call, other
170198	4/20/2017 4:49:30PM	531 Smoke or odor removal

Total For This Response Area: 4

Response Area:

Fox's

Incident #	Incident Date and Time	Incident Type
170196	4/19/2017 4:32:51PM	321 EMS call, excluding vehicle accident with injury

Total For This Response Area: 1

Response Area:

Highland Park

Incident #	Incident Date and Time	Incident Type
170178	4/13/2017 6:50:59PM	541 Animal problem

Total For This Response Area: 1

Response Area:

Jolly Knight

Incident #	Incident Date and Time	Incident Type
170192	4/18/2017 2:57:37PM	321 EMS call, excluding vehicle accident with injury

Total For This Response Area: 1

Response Area:

La Paz County Park

Incident #	Incident Date and Time	Incident Type
170184	4/15/2017 4:30:00PM	321 EMS call, excluding vehicle accident with injury

Total For This Response Area: 1

Response Area:

Lakeside

Incident #	Incident Date and Time	Incident Type
170158	4/5/2017 6:09:18AM	554 Assist invalid
170162	4/7/2017 2:47:38PM	321 EMS call, excluding vehicle accident with injury
170164	4/8/2017 5:50:00AM	321 EMS call, excluding vehicle accident with injury
170167	4/8/2017 4:51:00PM	321 EMS call, excluding vehicle accident with injury
170176	4/11/2017 4:47:04PM	321 EMS call, excluding vehicle accident with injury
170179	4/14/2017 4:53:37PM	321 EMS call, excluding vehicle accident with injury
170188	4/16/2017 11:07:00AM	541 Animal problem
170189	4/17/2017 6:52:19PM	321 EMS call, excluding vehicle accident with injury
170190	4/18/2017 2:01:00AM	321 EMS call, excluding vehicle accident with injury
170200	4/22/2017 7:44:00AM	321 EMS call, excluding vehicle accident with injury
170203	4/22/2017 6:40:28PM	321 EMS call, excluding vehicle accident with injury

Total For This Response Area: 11

Response Area:

Lower Lakeside

Incident #	Incident Date and Time	Incident Type
170169	4/8/2017 7:45:00PM	611 Dispatched & canceled en route

170193	4/18/2017 4:26:26PM	900 Special type of incident, other
170208	4/25/2017 12:17:29AM	321 EMS call, excluding vehicle accident with injury

Total For This Response Area: 3

Response Area:

Marina View

Incident #	Incident Date and Time	Incident Type
170153	4/2/2017 10:17:17PM	541 Animal problem
170165	4/8/2017 9:41:29AM	321 EMS call, excluding vehicle accident with injury
170213	4/27/2017 8:02:00PM	553 Public service

Total For This Response Area: 3

Response Area:

Moovalya Keys

Incident #	Incident Date and Time	Incident Type
170155	4/3/2017 12:23:55AM	553 Public service
170157	4/4/2017 5:47:00PM	541 Animal problem
170163	4/7/2017 6:26:00PM	553 Public service
170177	4/12/2017 12:04:00AM	700 False alarm or false call, other
170194	4/18/2017 8:07:51PM	541 Animal problem
170197	4/20/2017 12:28:00PM	611 Dispatched & canceled en route
170201	4/22/2017 5:39:00PM	553 Public service
170202	4/22/2017 5:42:13PM	541 Animal problem

Total For This Response Area: 8

Response Area:

Red Rock RV Park

Incident #	Incident Date and Time	Incident Type
170154	4/2/2017 10:29:12PM	321 EMS call, excluding vehicle accident with injury

Total For This Response Area: 1

Response Area:

Station 11

Incident #	Incident Date and Time	Incident Type
170175	4/11/2017 4:30:32PM	321 EMS call, excluding vehicle accident with injury

Total For This Response Area: 1

District 2

Response Area:

Buckskin State Park

Incident #	Incident Date and Time	Incident Type
170218	4/29/2017 12:46:13PM	321 EMS call, excluding vehicle accident with injury

Total For This Response Area: 1

Response Area:

Castle Rock Shores

Incident #	Incident Date and Time	Incident Type
170172	4/9/2017 4:32:00PM	321 EMS call, excluding vehicle accident with injury
170207	4/24/2017 5:35:53PM	321 EMS call, excluding vehicle accident with injury

Total For This Response Area: 2

Response Area:

Havasu Springs Resort

Incident #	Incident Date and Time	Incident Type
170187	4/15/2017 10:30:12PM	321 EMS call, excluding vehicle accident with injury
170205	4/23/2017 1:26:00PM	321 EMS call, excluding vehicle accident with injury

Total For This Response Area: 2

Response Area:

Hillcrest Bay

Incident #	Incident Date and Time	Incident Type
170173	4/10/2017 1:18:19AM	321 EMS call, excluding vehicle accident with injury
170216	4/28/2017 6:06:02PM	540 Animal problem, other

Total For This Response Area: 2

Response Area:

Incident #	Incident Date and Time	Incident Type
170191	4/18/2017 10:59:00AM	553 Public service: Notified SO; vehicle on launch ramp/in river, no injuries

Response Area:

Upper Marina Manor

Incident #	Incident Date and Time	Incident Type
170181	4/14/2017 10:17:00PM	321 EMS call, excluding vehicle accident with injury
170185	4/15/2017 7:10:59PM	550 Public service assistance, other

Total For This Response Area: 2

Response Area:

Riverside DR

Incident #	Incident Date and Time	Incident Type
170159	4/5/2017 3:42:13PM	324 Motor vehicle accident with no injuries

Total For This Response Area: 1

Response Area:

Verde West

Incident #	Incident Date and Time	Incident Type
170209	4/25/2017 5:39:25PM	321 EMS call, excluding vehicle accident with injury

Total For This Response Area: 1

Out of District

Response Area:

Out of District

Incident #	Incident Date and Time	Incident Type
170160	4/5/2017 9:52:30PM	611 Dispatched & canceled en route
170161	4/7/2017 5:01:02AM	700 False alarm or false call, other: Dispatch Error
170199	4/21/2017 4:53:11AM	730 System malfunction, other
170204	4/23/2017 7:52:28AM	611 Dispatched & canceled en route
170210	4/26/2017 6:00:00AM	141 Forest, woods or wildland fire
170211	4/26/2017 2:05:00PM	731 Sprinkler activation due to malfunction

170212	4/27/2017 6:00:00AM	141 Forest, woods or wildland fire
170214	4/28/2017 6:00:00AM	140 Natural vegetation fire, other
170215	4/28/2017 1:43:12PM	700 False alarm or false call, other: Dispatch Error
170217	4/29/2017 6:00:00AM	141 Forest, woods or wildland fire

Total For This Response Area: 10

b. Monthly Activities 4-6-17 to 5-1-17

- IMD: Classes this month:
 - Special healthcare needs & at risk population.
 - Q&A Evidence based research. Evidence in medicine.
 - Restocking drug boxes.
- BLM taught Wildland classes 131 & 133. Buckskin had a good turnout. This week is S 215 Wildland Urban Interface. We invited the surrounding agencies to participate. We have 17 students. CRIT Fire sent one firefighter.
- We have some firefighters participating in an active shooter drill at Blake school on May 5th. We talked about this in the last Chief's report. We will have 140 participants involved. Starting 12:00pm and ending approx. 8:00pm. Fire and Law enforcement agencies throughout the county will be involved.
- The dispatch committee is going over protocols. We have started working on the emergency alert button and pre-alert protocol. This will establish Continuity County wide. A new channel plan was also changed. The changes will be discussed at the upcoming LaPaz County Fire Chief's meeting before starting the implementation when we receive final plan approval.
- Blake School had field trips to Station 11 last week. The guys did an awesome job! They had 3 different bus loads of kids that spent close to an hour each.
- FDAT: I have sent numerous emails to the county, and I am told they will be paying the FDAT. I was also assured that it is in a separate fund. As soon as I have the confirmation I will let the board know.

- At the BOS meeting today Duce asked me to speak on the B95 road closure from Sundance to Buckskin State Park. The board voted to open the road to traffic. It will be closed during heavy rain for safety.
- Saw Mill Fire: Lt. Weatherford, F.F. Kowalski and F.F. Warrick were on the Wildland fire for a total of 5 days.
- PSPRS Board had their first meeting since December when Chairman Daniel appointed Wayne Posey to be chair of the PSPRS Pension Board. The first meeting was held on April 13th. This meeting was called due to Captain Jason Cramer submitting his request to retire. Jason is past his twenty year mark and eligible to collect retirement. The board had a second meeting on the 27th. Captain Pellerin will be at the board meeting to speak. Lt. Fernandes the Secretary will be out of town for the meeting.

Comparing us to California with Pers retirement system, there is no real comparison. Just for fun I have added this next section from KCAL-TV Los Angeles.

[*Los Angeles City Firefighters Ranked As Top Overtime Earners in California For 2016*](#)

A trio of Los Angeles city firefighters has earned the dubious distinction as the top public employee overtime earners in California, thanks to a generous overtime policy. Transparent California found that Charles F. Ferrari, a Los Angeles City Fire Captain II, collected \$334,655 in overtime, to earn a total of \$483,770 in 2016. Second only to Ferrari, James P. Vlach, a Los Angeles City Fire Captain I, earned \$332,582 in overtime in 2016. His total pay and benefits last year was \$483,730. Rounding out California's top overtime earners is Donn D. Thompson, a Firefighter III with the Los Angeles City Fire Department. He earned \$307,542 in overtime, a substantial chunk of the \$439,485 he earned in 2016.

KCAL-TV LOS ANGELES

We are constantly compared to Los Angeles Firefighters, and it's completely unfair. The base salary of these Captains is right at \$150,000 annually and the F.F. III is \$131,943 annually.

c. Upcoming activity and Events

- The next AFDA Board Meeting is Thursday May 4 at 10:00 a.m. at GRPSTC, Glendale, AZ.
- May 9th. La Paz County Fire Chiefs meeting @ Parker FD. 12:00pm
- Training: OSHA fit testing end of the month. BFD St. 11

10. **Call to the Public.** Consideration and discussion of comments from the public. *Those wishing to address the Buckskin Fire District Board need not request permission in advance Pursuant to A.R.S. § 38-431.01(G), the Fire District Board is not permitted to discuss or take action on any item raised in the call to the public that is not specifically identified on the Agenda. However, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or ask that the matter be placed on a future agenda.* Public input is limited to two (2) minutes per session unless a greater amount of time is approved by the Board. ***The Fire District Board cannot discuss or take legal action on any issue raised during the Call to the Public that is not on the current Agenda; due to restrictions of the Open Meeting Law.***

- Jason Cramer: As you know, I am in the process of retiring. One of the guys called me up and mentioned he heard a rumor that I was retiring and one of the reasons I was retiring was because I was being forced out by the Chief. I want to bring to everyone's attention that this is not true. My body is not recovering and I had my doctor's appointment yesterday on my shoulder and he gave me a year restriction of 20 pounds and then re-evaluate in a year.

11. Poll Board Member for **items to be considered for inclusion on next agenda.**

- i. Brenda Tranchina
- ii. Budget
- iii. Board to have an action item to adopt SOP
- iv. Emergency Reporting System

12. **Schedule next Work Session and/or Regular Session;** set date and time.

June 14, 2017 at 6:00pm

13. Adjourn 8:32pm

Jeff Daniel, Chairman

Date

Pattie Lonnee
Administrative Assistant

6/12/17
Date

Minutes approved by: _____ Date: _____

Minutes approved by: _____ Date: _____

PERSONS WITH A DISABILITY MAY REQUEST A REASONABLE ACCOMMODATION BY CONTACTING, CHRIS CHAMBERS, FIRE CHIEF OF BUCKSKIN FIRE DEPARTMENT (928) 667-3321 PRIOR TO THE SCHEDULED MEETING. FACILITIE ARE HANDICAPPED ACCESSIBLE.