



MINUTES OF THE BUCKSKIN FIRE DEPARTMENT DISTRICT FIRE BOARD  
06/12/19-Open Meeting: Minutes to be approved at open public meeting on Wednesday, July 17, 2019. A Public Hearing and Open Meeting of the Buckskin Fire Board convened on June 12, 2019 at 6:00 pm in the classroom of Station 1 of the Buckskin Fire Department located at 8500 Riverside Drive, Parker, AZ 85344 directly after a Budget Work Session that convened at 6:00 pm. The following matters were discussed at the Open Meeting.

### **Public Hearing**

1. Call to Order: 6:02 pm
2. Roll Call.  
Members Present: *Chairman Jeff Daniel, Secretary/Clerk: Don Rountree, board members Wayne Posey, John Mihelich. Jeff McCormack was absent.*  
Staff Present: *Chief Maloney, Barbara Cole.*  
Public Present: *No public present.*
3. Open to the Public for Comments.  
*No Public Present. Motion made by Don Rountree to close the Public Hearing, followed by a second from Wayne Posey.*  
*There were no comments or questions prior to voting*  
*Ayes: Daniel, Posey, Rountree & Mihelich.*  
*Nays:*  
*Absent: McCormack*  
*Abstain:*  
*Chairman Daniel: Motion passed by a unanimous vote on item #3.*
4. Adjourn: Public Hearing Closed: 6:04 pm

### **Open Meeting**

5. Convene Into Open Meeting: 6:04 pm.  
*Motion made by Wayne Posey to convene into Open Meeting, followed by a second from John Mihelich.*  
*There were no comments or questions prior to voting*  
*Ayes: Daniel, Posey, Rountree & Mihelich.*  
*Nays:*  
*Absent: McCormack*  
*Abstain:*  
*Chairman Daniel: Motion passed by a unanimous vote on item #5*



6. **Call to the Public.** Consideration and discussion of comments from the public. *Those wishing to address the Buckskin Fire District Board need not request permission in advance Pursuant to A.R.S. § 38-431.01(G), the Fire District Board is not permitted to discuss or take any action on items raised in the call to the public that is not specifically identified on the Agenda. However, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or ask that the matter be placed on a future agenda. Public input is limited to two (2) minutes per session unless a greater amount of time is approved by the Board. **The Fire District Board cannot discuss or take legal action on any issue raised during the Call to the Public that is not on the current Agenda; due to restrictions of the Open Meeting Law.***

*No public present.*

7. (Action Item): Approval of Minutes submitted for the Open Meetings held on 05/08/19.

*Motion made by Don Rountree for the approval of Minutes for the meeting of 05/08/19 as per written, along with a second from John Mihelich.*

*There were no comments or questions prior to voting*

*Ayes: Daniel, Posey, Rountree, Mihelich.*

*Nays:*

*Absent: McCormack*

*Abstain:*

*Chairman Daniel: Motion passed by a unanimous vote on agenda item #7*

8. (Action Item): Discussion and Possible Action: Acceptance of monthly expense report 05/01/19 –05/31/19. All transactions approved by Administrative Fire Chief; documentation for these expenses were reviewed and authorized by a minimum of two Fire Board Members whose signatures are on the warrants issued to vendor(s), as per Buckskin Fire District policy and procedures. *Motion was made by Don Rountree for the acceptance of the monthly financial reports and expense reports for 05/01/2019-05/31/19, along with a second from John Mihelich.*

*There were no comments or questions prior to voting*

*Ayes: Daniel, Posey, Rountree, Mihelich.*

*Nays:*

*Absent: McCormack*

*Abstain:*

*Chairman Daniel: Motion passed by a unanimous vote on item #8.*



9. (Action Item): Adopt the Buckskin Fire District Annual Budget and Tax Rate for the Fiscal Year 2019-2020.

*Motion was made by John Mihelich to Adopt the Buckskin Fire District Annual Budget and the Tax Rate of \$3.10 for the Fiscal Year End 2019/2020.*

*There were no comments or questions prior to voting*

*Ayes: Daniel, Posey, Rountree, Mihelich.*

*Nays:*

*Absent: McCormack*

*Abstain:*

*Chairman Daniel: Motion passed by a unanimous vote on item #9*

10. (Discussion and Possible Action Item). Direction from the Board to clean up County accounts no longer used and transfer of any left-over funds to the appropriate Reserve Funds, along with year-end internal transfers to make current Reserve accounts match year end balances.

*Motion was made by Wayne Posey for the clean-up of funds in accounts no longer used and transfer to the appropriate Reserve accounts designated by the Board, along with a second from John Mihelich.*

*There were no comments or questions prior to voting*

*Ayes: Daniel, Posey, Rountree, & Mihelich.*

*Nays:*

*Absent: McCormack*

*Abstain:*

*Chairman Daniel: Motion passed by a unanimous vote on item #10.*

11. (Discussion and Possible Action): Regarding Policy Manual and Draft Policies.

A: Sick Leave; Non-Administrative, Revised, #2.2.4.3.

*Motion was made by Wayne Posey for the adoption of the proposed Revised policy #2.2.4.3 for the Sick Leave; Non-Administrative, and to be the final draft, along with a second from Don Rountree.*

*There were no comments or questions prior to voting*

*Ayes: Daniel, Posey, Rountree, & Mihelich.*

*Nays:*

*Absent: McCormack*

*Abstain:*

*Chairman Daniel: Motion passed by a unanimous vote on item #11A.*



B: Sick Leave; Administrative, Revised, #2.2.2.3,  
*Motion was made by Wayne Posey for the adoption of the proposed Revised policy #2.2.2.3 for the Sick Leave; Administrative, and to be the final draft, along with a second from Don Rountree.*

*There were no comments or questions prior to voting*

*Ayes: Daniel, Posey, Rountree, & Mihelich.*

*Nays:*

*Absent: McCormack*

*Abstain:*

*Chairman Daniel: Motion passed by a unanimous vote on item #11B.*

12. Report) Chairman's Report: Jeff Daniel

*No Report given*

13. Fire Chief's Report: *See Attached Reports.*

A. Summary of Incident Report/Activity Log

B. Monthly Activities

C. Upcoming Activities and Events

14. Ask Board Members for *items to be considered for inclusion on next agenda.*

*Nothing added.*

15. **Schedule next Public Hearing/ Regular Session;**

*Next scheduled meeting will be moved down (1) week to Wednesday, June 17th, 2019, at 6:00 pm, due to the AFDA Conference during the week of July 9-12.*

16. Adjourn: 6:22 pm

*Jeff Daniel*  
Jeff Daniel, Chairman

7-17-19  
Date

Barbara Cole

06/27/2019

Administrative Assistant,

Date

Minutes approved by:

*Wayne Posey*  
*Don Rountree*

Date:

7/17/19  
7/15/19

Minutes approved by:

*Jeff Daniel*

Date:

7/18/19



PERSONS WITH A DISABILITY MAY REQUEST A REASONABLE ACCOMMODATION BY CONTACTING, TROY MALONEY, FIRE CHIEF OF BUCKSKIN FIRE DEPARTMENT (928) 667-3321 PRIOR TO THE SCHEDULED MEETING. FACILITIES ARE HANDICAPPED ACCESSIBLE.



8500 RIVERSIDE DR.  
PARKER, ARIZONA 85344  
PHONE: 928-667-3321 FAX 928-667-3431

## Chief's Monthly Report - May 2019

Troy Maloney, Fire Chief

Personnel: All are doing well.

Apparatus: All apparatus is in service.

Duce Minor and Senator Borrelli have worked with the Arizona State Parks Director to get our fire/rescue boat replacement onto the budget for approval by the General Preparations committee under SB1548 for funding through State Land Improvement Funds (SLIF) for FY-2020. Arizona Fire Districts Association Director John Flynn was on the Senate floor on supporting our cause. I am waiting to hear from The Director of Arizona State Parks as to a timeline and description of the process.

Water tender 1132 was out of service for an air leak and is at Lowery's Truck Service in Lake Havasu City; it was back in-service the next day.

Facilities: We are continuing to make the needed repairs to station 11 and 211. Installing Building Code escape windows in the living quarters.

Incidents: May 1st, at 1:28 pm, Engine-1101 and Chief-1100 responded to a structure fire in a commercial in Parker. Engine-1102 moved up to station 11 for coverage. Engine-1101 and Chief-1100 arrived along with CRIT Fire and Parker Fire to find a fully involved 20'x40' pole barn type building with exposure to several boats and cars. Parker Assistant Chief-2270 took command and Chief-1100 assisted. The fire was

contained to property and extinguished by fire crews. No injuries or other damage as reported.

On May 2<sup>nd</sup> at 14:02 hours, Engine-1101, Engine-1102, Tanker-1132 and Chief-1100 responded to a brush fire at the Sandpiper Condos. E-1101 and C-1100 arrived to find a ¼ acre of brush and an APS power pole burning between two condo complexes. There was heavy fire activity with exposures to the buildings. C-1100 took command of the incident with E-1101 attacking the leading edge of the fire to stop the fire spread. E-1102 and T-1132 arrived and assisted with fire suppression. The fire was quickly brought under control. Units were on scene for over 90 minutes to gain full extinguishment. APS was requested to the scene to assess the damage to the power pole. The condo units are still without power as APS makes the needed repairs. No injuries were reported and there was no damage to any structures.

May 16<sup>th</sup>, at 06:12 AM, Engine-1101 and Chief-1100 responded to a structure fire in a single-family dwelling in Blue Water Lagoon in Parker. Engine-1102 moved up to station 11 for coverage. Engine-1101 and Chief 1100 arrived along with CRIT Fire and Parker Fire to find an active fire in the kitchen area of a mobile home. Chief-2200 took command and 1100 assisted with Safety Officer. BFD crews searched inside the home for victims while CRIT Fire extinguished the fire. Three dogs were found inside the burning structure. All three were removed from the home and rescue efforts were made via CPR and oxygen through a special "Fiddo Mask". One of the dogs was revived, but the other two were pronounced dead on scene. The fire was contained to structure of origin and extinguished by fire crews. No injuries or other damage as reported.

May 22<sup>nd</sup>, at 13:22 hours, E-1102, E-1101 and C-1100 responded to an accident involving a semi-truck and three passenger vehicles on Hwy-96 in front of River Island Market (MM 156). Units arrived to find both lanes of the highway blocked and four minor injuries. All patients refused transport by ambulance.

We had increased staffing on-duty for the Memorial Day weekend to deal with the increased call load that holidays bring us.

On May 25<sup>th</sup>, at 12:18 pm, Boat-1 responded mutual aid to San Bernardino County to the area in front of Emerald Cove for a possible water craft accident. Boat-1 arrived to find person with "prop chop" with deep lacerations and an open leg fracture. Boat-1 requested a helicopter to the scene. Boat-1 provided patient care until AMR arrived on scene and it was agreed to immediately move the patient into the back of the ambulance for further care. Care flight arrived on scene and patient care was transferred and patient was flown to Phoenix Children's hospital.



May 26<sup>th</sup>, at 04:11 AM, Engine-1101 and Chief-1100 responded to a structure fire in VFW building in Parker. Engine-1102 moved up to station 11 for coverage. Engine-1101 and Chief 1100 arrived along with CRIT Fire and Parker Fire to find an active fire with flames already coming through the roof. Parker Assistant Chief-2270 took command and C-1100 assisted with Safety Officer and Operations Officer. BFD crews made an aggressive interior attack on the fire, but had to be withdrawn due to an impending roof collapse. All firefighters safely exited the building before the roof collapsed. The fire was contained to structure of origin and was a total loss. No injuries or other damage as reported. BFD units were released from the fire ground at 08:30 and returned to station 11 to clean equipment and get E-1101 put back in service.

May 27<sup>th</sup> at 20:19 hours, Boat-1, C-1100 and E-1102 responded to the area south of Roadrunner for two missing persons in the water. Roadrunner security reported two people jumped into the water to swim across the river. Boat-1 and the La Paz County Sheriff boats made five surface search passes in the area; no one found. La Paz County Sheriffs called off the search.

On May 31<sup>st</sup> at 18:37 hours, Boat-1, Parker Fire, CRIT Fire & Police and the La Paz County Sheriffs responded to a reported drowning in front of the Blue Water Casino near the dam buoys. E-1102 moved up to area-1 cover coverage. Boat-1 was first on scene and confirmed a drowning per witnesses. Boat-1 divers initiated a dive-rescue search along with Parker Fire divers and La Paz County Sheriff divers; no victim found after over an hour of searching and the rescue efforts were called off. The scene was turned over to CRTIT PD for body recovery.

Administration: May 6, attended the La Paz County Board of Supervisors meeting.

May 8, met with Bryan Baker with the Sun State Technology Group to review their proposal for IT services.

May 9<sup>th</sup>, attended a funeral for a Firefighter/Engineer from the Arizona Fire & Medical Authority/Sun Lakes Fire District who passed away unexpectedly.

May 10<sup>th</sup>, attended the Mohave County Fire Officers Leadership Conference in Laughlin, Nevada. This was a one-day event.

May 14<sup>th</sup>, attended a planning session meeting for the 2019 Tube Float which will be held on June 8<sup>th</sup>.

May 20<sup>th</sup>, we hosted the Bi-monthly meeting of the La Paz County Fire Chiefs.

May 23<sup>rd</sup>, we held a healthcare benefits fair for our employees where our insurance providers presented an explanation of benefits and answered questions.



May 30<sup>th</sup>, attended a planning session meeting for the 2019 Tube Float.

We are developing a new procedure for performing Annual Performance Appraisals for all District employees.

We are revising the sick leave policy to include "Earned Paid Sick Leave". This was ready for first reading and or adoption by the Fire Board at our next Board meeting. BFD Sick leave Policy, Non-Administrative # 2.2.4.3 & Administrative # 2.2.2.3 has been revised in a "redlined format" for the Board's First Reading and or approval at the June meeting.

We are continually working on the creation of a Strategic Plan outline. This document will have input from all parties involved: Fire Board, Firefighters and Administration. Our goal is to create a realistic and attainable road map for the District to follow into our future.

The 2019 Arizona Fire Service Leadership Conference (ADFA summer conference) registration has opened. It is being held in Glendale, AZ July 8<sup>th</sup>-11<sup>th</sup>. Please let me know if you would like to attend. Your spouses are welcome to join us.

# Buckskin Fire Department

Parker, AZ

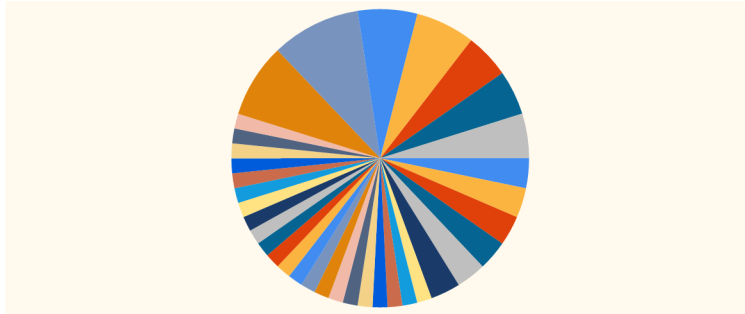
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## Count of Incidents by Incident Type per Zone

Incident Status: All | Start Date: 05/01/2019 | End Date: 05/31/2019

% of Incidents per Zone



- Area 1 - Betor Shores
- Area 1 - Branson's Resort- On the Colorado River
- Area 1 - Moovalya Estates
- Area 1 - Moovalya Keys 1/ Vista Del Monumento
- Area 1 - Station 11
- Area 2 - Holiday Harbor/ MP 157
- Area 1 - Cienega Springs
- Area 1 - Cienega Springs Trailer Park
- Area 1 - Circle K
- Area 1 - La Paz County Park
- Area 1 - Manor Market
- Area 1 - Marina View Estates
- Area 1 - Miraleste Shores
- Area 1 - On the River
- Area 1 - Pirate's Den
- Area 1 - Rio Lindo Shores
- Area 1 - Roadrunner
- Area 1 - Sand Bar

INCIDENT TYPE	# INCIDENTS	% of TOTAL
<b>Area 1 - Betor Shores</b>		
321 - EMS call, excluding vehicle accident with injury	1	1.61%
554 - Assist invalid	1	1.61%
Zone: Area 1 - Betor Shores Total Incident:	2	3.23%
<b>Area 1 - Branson's Resort- On the Colorado River</b>		
321 - EMS call, excluding vehicle accident with injury	2	3.23%
Zone: Area 1 - Branson's Resort- On the Colorado River Total Incident:	2	3.23%
<b>Area 1 - Cienega Springs</b>		
321 - EMS call, excluding vehicle accident with injury	1	1.61%
Zone: Area 1 - Cienega Springs Total Incident:	1	1.61%
<b>Area 1 - Cienega Springs Trailer Park</b>		
541 - Animal problem	1	1.61%
Zone: Area 1 - Cienega Springs Trailer Park Total Incident:	1	1.61%
<b>Area 1 - Circle K</b>		
321 - EMS call, excluding vehicle accident with injury	1	1.61%
Zone: Area 1 - Circle K Total Incident:	1	1.61%
<b>Area 1 - La Paz County Park</b>		
321 - EMS call, excluding vehicle accident with injury	1	1.61%
Zone: Area 1 - La Paz County Park Total Incident:	1	1.61%
<b>Area 1 - Lakeside 1/ Lower Lakeside/ MP 148</b>		
321 - EMS call, excluding vehicle accident with injury	3	4.84%
554 - Assist invalid	1	1.61%
733 - Smoke detector activation due to malfunction	1	1.61%
Zone: Area 1 - Lakeside 1/ Lower Lakeside/ MP 148 Total Incident:	5	8.06%
<b>Area 1 - Lakeside 2/ Beanpot Hill/ MP147.7</b>		
321 - EMS call, excluding vehicle accident with injury	5	8.06%
550 - Public service assistance, other		

Report shows count of incidents for Status selected.

	1	1.61%
Zone: Area 1 - Lakeside 2/ Beanpot Hill/ MP147.7 Total Incident:	6	9.68%
<b>Area 1 - Lakeside 5</b>		
321 - EMS call, excluding vehicle accident with injury	1	1.61%
554 - Assist invalid	3	4.84%
Zone: Area 1 - Lakeside 5 Total Incident:	4	6.45%
<b>Area 1 - Manor Market</b>		
554 - Assist invalid	1	1.61%
Zone: Area 1 - Manor Market Total Incident:	1	1.61%
<b>Area 1 - Marina View Estates</b>		
321 - EMS call, excluding vehicle accident with injury	1	1.61%
Zone: Area 1 - Marina View Estates Total Incident:	1	1.61%
<b>Area 1 - Miraleste Shores</b>		
321 - EMS call, excluding vehicle accident with injury	1	1.61%
Zone: Area 1 - Miraleste Shores Total Incident:	1	1.61%
<b>Area 1 - Moovalya Estates</b>		
540 - Animal problem, other	1	1.61%
541 - Animal problem	1	1.61%
Zone: Area 1 - Moovalya Estates Total Incident:	2	3.23%
<b>Area 1 - Moovalya Keys 1/ Vista Del Monumento</b>		
321 - EMS call, excluding vehicle accident with injury	2	3.23%
Zone: Area 1 - Moovalya Keys 1/ Vista Del Monumento Total Incident:	2	3.23%
<b>Area 1 - On the River</b>		
342 - Search for person in water	1	1.61%
Zone: Area 1 - On the River Total Incident:	1	1.61%
<b>Area 1 - Pirate's Den</b>		
321 - EMS call, excluding vehicle accident with injury	1	1.61%
Zone: Area 1 - Pirate's Den Total Incident:	1	1.61%
<b>Area 1 - Rio Lindo Shores</b>		
554 - Assist invalid	1	1.61%
Zone: Area 1 - Rio Lindo Shores Total Incident:	1	1.61%
<b>Area 1 - Roadrunner</b>		
361 - Swimming/recreational water areas rescue	1	1.61%
Zone: Area 1 - Roadrunner Total Incident:	1	1.61%
<b>Area 1 - Sand Bar</b>		
611 - Dispatched & cancelled en route	1	1.61%
Zone: Area 1 - Sand Bar Total Incident:	1	1.61%
<b>Area 1 - Sand Bar/ Red Rock Resort</b>		
321 - EMS call, excluding vehicle accident with injury	1	1.61%
Zone: Area 1 - Sand Bar/ Red Rock Resort Total Incident:	1	1.61%

Report shows count of incidents for Status selected.

INCIDENT TYPE	# INCIDENTS	% of TOTAL
<b>Area 1 - Sand Piper</b>		
143 - Grass fire	1	1.61%
Zone: Area 1 - Sand Piper Total Incident:	1	1.61%
<b>Area 1 - Station 11</b>		
321 - EMS call, excluding vehicle accident with injury	2	3.23%
Zone: Area 1 - Station 11 Total Incident:	2	3.23%
<b>Area 1 - Sundance</b>		
324 - Motor vehicle accident with no injuries.	1	1.61%
Zone: Area 1 - Sundance Total Incident:	1	1.61%
<b>Area 2 - Buckskin Valley</b>		
140 - Natural vegetation fire, other	1	1.61%
321 - EMS call, excluding vehicle accident with injury	1	1.61%
541 - Animal problem	1	1.61%
Zone: Area 2 - Buckskin Valley Total Incident:	3	4.84%
<b>Area 2 - Castle Rock Shores</b>		
321 - EMS call, excluding vehicle accident with injury	2	3.23%
324 - Motor vehicle accident with no injuries.	1	1.61%
554 - Assist invalid	1	1.61%
Zone: Area 2 - Castle Rock Shores Total Incident:	4	6.45%
<b>Area 2 - Havasu Springs/ MP 159.2</b>		
321 - EMS call, excluding vehicle accident with injury	1	1.61%
Zone: Area 2 - Havasu Springs/ MP 159.2 Total Incident:	1	1.61%
<b>Area 2 - Hillcrest Bay</b>		
611 - Dispatched & cancelled en route	1	1.61%
Zone: Area 2 - Hillcrest Bay Total Incident:	1	1.61%
<b>Area 2 - Holiday Harbor/ MP 157</b>		
321 - EMS call, excluding vehicle accident with injury	1	1.61%
541 - Animal problem	1	1.61%
Zone: Area 2 - Holiday Harbor/ MP 157 Total Incident:	2	3.23%
<b>Area 2 - San Bernardino County</b>		
321 - EMS call, excluding vehicle accident with injury	1	1.61%
Zone: Area 2 - San Bernardino County Total Incident:	1	1.61%
<b>Area 2 - Verde West</b>		
321 - EMS call, excluding vehicle accident with injury	1	1.61%
554 - Assist invalid	2	3.23%
Zone: Area 2 - Verde West Total Incident:	3	4.84%
<b>Area 2 - Winnetou Shores</b>		
321 - EMS call, excluding vehicle accident with injury	1	1.61%
Zone: Area 2 - Winnetou Shores Total Incident:	1	1.61%

Report shows count of incidents for Status selected.

INCIDENT TYPE	# INCIDENTS	% of TOTAL
<b>OOD - Out Of District</b>		
111 - Building fire	1	1.61%
121 - Fire in mobile home used as fixed residence	1	1.61%
161 - Outside storage fire	1	1.61%
Zone: OOD - Out Of District Total Incident:	3	4.84%
<b>OOD-SBco - San Bernardino County-Big Bend Resort</b>		
441 - Heat from short circuit (wiring), defective/worn	1	1.61%
Zone: OOD-SBco - San Bernardino County-Big Bend Resort Total Incident:	1	1.61%
<b>OOD-SBco - San Bernardino County-Echo Lodge</b>		
361 - Swimming/recreational water areas rescue	1	1.61%
Zone: OOD-SBco - San Bernardino County-Echo Lodge Total Incident:	1	1.61%
<b>OOD-SBco - San Bernardino County-Emerald Cove</b>		
321 - EMS call, excluding vehicle accident with injury	1	1.61%
Zone: OOD-SBco - San Bernardino County-Emerald Cove Total Incident:	1	1.61%
<b>TOTAL INCIDENTS FOR ALL ZONES:</b>	<b>62</b>	<b>100%</b>

Report shows count of incidents for Status selected.