



MINUTES OF THE BUCKSKIN FIRE DEPARTMENT DISTRICT FIRE BOARD  
05/8/19-Open Meeting: Minutes to be approved at open public meeting on Wednesday, June 12, 2019. An Open Meeting of the Buckskin Fire Board convened on May 10, 2019 at 6:00 pm in the classroom of Station 1 of the Buckskin Fire Department located at 8500 Riverside Drive, Parker, AZ 85344 directly after a Budget Work Session that convened at 6:00 pm. The following matters were discussed at the Open Meeting.

#### Budget Workshop

*Budget Workshop convened at 6:00 pm. Unanimous Board decision to go directly into Regular Open Meeting.*

#### Open Meeting

1. Call to Order: 6:02 pm
2. Roll Call.  
Members Present: *Chairman Jeff Daniel, Secretary/Clerk: Don Rountree, board members Wayne Posey, John Mihelich & Jeff McCormack.*  
Staff Present: *Chief Maloney, Barbara Cole, Captain Byrd, Firefighter Quinn*  
Public Present: *No public present.*
3. **Call to the Public.** Consideration and discussion of comments from the public. *Those wishing to address the Buckskin Fire District Board need not request permission in advance Pursuant to A.R.S. § 38-431.01(G), the Fire District Board is not permitted to discuss or take any action on items raised in the call to the public that is not specifically identified on the Agenda. However, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or ask that the matter be placed on a future agenda. Public input is limited to two (2) minutes per session unless a greater amount of time is approved by the Board. **The Fire District Board cannot discuss or take legal action on any issue raised during the Call to the Public that is not on the current Agenda; due to restrictions of the Open Meeting Law.***  
*No public present. Captain Byrd had a question regarding BFD has been running 1 man short on the roster for over 10 years. There has been a position that is accounted for but never filled, wanted to know why it has never been filled and we have had to fill with a POC (Paid on Call). Chief Maloney responded to the question, that we would like to fill the 12<sup>th</sup> position, but with the current assessed valuation it would exceed our tax rate, which he also stated that it is a major concern for the future to fund the position as it is hard to find qualified POCs to fill the position on a regular*



*basis. The District and Board need to continue working on a strategic plan for the future on funding the position as it should be.*

4. (Action Item): Approval of Minutes submitted for the Open Meetings held on 04/10/19. *Motion made by Wayne Posey for the approval of Minutes for the meeting of 04/10/19 as per written, along with a second from John Mihelich. There were no comments or questions prior to voting*  
*Ayes: Daniel, Posey, Rountree, Mihelich & McCormack*  
*Nayes:*  
*Absent:*  
*Abstain:*  
*Chairman Daniel: Motion passed by a unanimous vote on agenda item #4*
  
5. (Action Item): Discussion and Possible Action: Acceptance of monthly expense report 04/01/19 –04/30/19. All transactions approved by Administrative Fire Chief; documentation for these expenses were reviewed and authorized by a minimum of two Fire Board Members whose signatures are on the warrants issued to vendor(s), as per Buckskin Fire District policy and procedures. *Motion was made by Don Rountree for the acceptance of the monthly financial reports and expense reports for 04/01/2019-04/30/19, along with a second from John Mihelich. There were no comments or questions prior to voting*  
*Ayes: Daniel, Posey, Rountree, Mihelich & McCormack*  
*Nayes:*  
*Absent:*  
*Abstain:*  
*Chairman Daniel: Motion passed by a unanimous vote on item #5.*
  
6. (Discussion and Possible Action): Acceptance of Revised, proposed pay scale, effective July 1<sup>st</sup>, 2019.  
*Motion was made by Wayne Posey for the acceptance of the Revised, proposed pay scale, effective July 1, 2019, along with a second from Don Rountree. There were no comments or questions prior to voting*  
*Ayes: Daniel, Posey, Rountree, Mihelich & McCormack*  
*Nayes:*  
*Absent:*  
*Abstain:*  
*Chairman Daniel: Motion passed by a unanimous vote on item #6.*



7. (Discussion and Possible Action): Possible Board Approval of proposed Budget for Fiscal Year-End 2019-2020 for Public Hearing on meeting of 06/12/19.  
*Motion was made by Wayne Posey for the acceptance of the proposed Budget for the Fiscal Year-End 2019-2020, with the given tax rate of 3.10 to be posted for the Public Hearing on the meeting of 06/12/19, along with a second from John Mihelich.*  
*There were no comments or questions prior to voting*  
*Ayes: Daniel, Posey, Rountree, Mihelich & McCormack*  
*Nayes:*  
*Absent:*  
*Abstain:*  
*Chairman Daniel: Motion passed by a unanimous vote on item #7.*
  
8. (Discussion and Possible Action): Regarding Policy Manual and Draft Policies.  
A: Use of Credit Cards, Revised, #1.6.4:  
*Motion was made by John Mihelich for the adoption of the proposed policy #1.6.4 for the Revised Use of Credit Cards, and to be the final draft, along with a second from Jeff McCormack.*  
*There were no comments or questions prior to voting*  
*Ayes: Daniel, Posey, Rountree, Mihelich & McCormack*  
*Nayes:*  
*Absent:*  
*Abstain:*  
*Chairman Daniel: Motion passed by a unanimous vote on item #8.*
  
9. Report) Chairman's Report: Jeff Daniel  
*No Report given*
  
10. Fire Chief's Report: *See Attached Reports.*
  - A. Summary of Incident Report/Activity Log
  - B. Monthly Activities
  - C. Upcoming Activities and Events
  
11. Ask Board Members for *items to be considered for inclusion on next agenda.*  
*Public Hearing for Budget Adoption*
  
12. **Schedule next Public Hearing/ Regular Session;**  
*Next scheduled meeting will be Wednesday, June 10th, 2019, at 6:00 pm*
  
13. Adjourn: 6:35 pm



Jeff Daniel  
Jeff Daniel, Chairman

6-12-19  
Date

Barbara Cole

05/16/2019

Administrative Assistant

Date

Minutes approved by: Don Hunt Date: 6-12-19

Minutes approved by: [Signature] Date: 6/12-19

PERSONS WITH A DISABILITY MAY REQUEST A REASONABLE ACCOMMODATION BY CONTACTING, TROY MALONEY, FIRE CHIEF OF BUCKSKIN FIRE DEPARTMENT (928) 667-3321 PRIOR TO THE SCHEDULED MEETING. FACILITIES ARE HANDICAPPED ACCESSIBLE.