

Buckskin Fire District
NOTICE/AGENDA
BUCKSKIN FIRE DISTRICT FIRE BOARD
04/11/18 6:00 PM

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the Buckskin Fire District Board of Directors and to the general public that the Buckskin Fire District Fire Board will hold an Open Meeting open to the public on *Wednesday, April 11, 2018 at 6:00 PM* in the classroom of the Buckskin Fire Department located at: 8500 Riverside Dr., Parker, AZ 85344.

The Buckskin Fire District Fire Board may vote to go into *Executive Session*, which will not be open to the public, to discuss certain matters authorized under A.R.S. §38-431.03.A.3 and A.R.S. §38-431.03.A.4. If authorized by a majority vote of the Buckskin Fire District Board of Directors, the executive session will be held immediately after the vote and will not be open to the public.

Agenda Open Meeting

1. Call to Order:
2. Roll Call.
3. (Action Item): Approval of Minutes submitted for the Open Meetings held on 03/15/18 & 3/21/18.
4. (Action Item): Discussion and Possible Action: Acceptance of monthly expense report 03/01/18-03/31/18. All transactions approved by Administrative Fire Chief; documentation for these expenses were reviewed and authorized by a minimum of two Fire Board Members whose signatures are on the warrants issued to vendor(s), as per Buckskin Fire District policy and procedures
5. Old Business: (Discussion and Possible Action): Place hold only until further action required as to not drop off of future agendas.
 - A. RFQ for attorney bid.
 - B. Purchase of off-duty alerting software.
6. (Discussion and Possible Action): Discussion update for hiring Fire Chief's position.
7. (Discussion and Possible Action): Discussion/workshop regarding Budget process and direction for fiscal year starting 7/21/18.
8. (Discussion and Possible Action): Regarding Henry & Horne (Auditors for 2018 fiscal year-end, contract renewal discussion)
9. (Discussion and Possible Action): Discussion regarding PSPRS, ie, Hall Parker Case refund.
10. (Discussion and Possible Action): Regarding Policy Manual and Draft Policies.
 - Purchasing and Public Contracting, #1.6.2 (2nd reading)
 - Transcribing, maintaining, and approving Executive session minutes #1.5.6 (2nd reading)
 - Placeholder for Addition Policies for introduction/first reading only.
11. (Report) Chairman's Report: Jeff Daniel

12. Fire Chief's Report:

- A. Summary of Incident Report/Activity Log
- B. Monthly Activities
- C. Upcoming Activities and Events
- D. Overtime Report

13. **Call to the Public.** Consideration and discussion of comments from the public. *Those wishing to address the Buckskin Fire District Board need not request permission in advance Pursuant to A.R.S. § 38-431.01(G), the Fire District Board is not permitted to discuss or take action on any item raised in the call to the public that is not specifically identified on the Agenda. However, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or ask that the matter be placed on a future agenda. Public input is limited to two (2) minutes per session unless a greater amount of time is approved by the Board. The Fire District Board cannot discuss or take legal action on any issue raised during the Call to the Public that is not on the current Agenda; due to restrictions of the Open Meeting Law.*

14. Poll Board Members for *items to be considered for inclusion on next agenda.*

15. **Schedule next Work Session and/or Regular Session;** Wednesday, May 9, 2018.

16. Adjourn.

Jeff Daniel, Chairman

Date

PERSONS WITH A DISABILITY MAY REQUEST A REASONABLE ACCOMMODATION BY CONTACTING, STEVE ABEL, FIRE CHIEF OF BUCKSKIN FIRE DEPARTMENT (928) 667-3321 PRIOR TO THE SCHEDULED MEETING. FACILITIES ARE HANDICAPPED ACCESSIBLE.