



Buckskin Fire Department

8500 RIVERSIDE DR., PARKER, ARIZONA
PHONE: 928-667-3321 FAX 928-667-3431

MINUTES OF THE BUCKSKIN FIRE DEPARTMENT DISTRICT FIRE BOARD

03/13/19-Open Meeting: Minutes to be approved at open public meeting on Wednesday, March 13, 2019. An Open Meeting of the Buckskin Fire Board convened on March 13, 2019 at 6:00 pm in the classroom of Station 1 of the Buckskin Fire Department located at 8500 Riverside Drive, Parker, AZ 85344 directly after a Work Session that convened at 6:00 pm. The following matters were discussed at the Open Meeting.

Budget Workshop

Budget Workshop convened at 6:00 pm. Discussions with the Board and the Fire Chief regarding the needs of the Fire District for the new fiscal year. Will continue discussions at next Board meeting prior to Open Meeting. Workshop ended at 7.45 pm.

1. Call to Order: 7:48 pm
2. Roll Call.
Members Present: *Chairman Jeff Daniel, Secretary/Clerk: Don Rountree, board members Wayne Posey, John Mihelich. Jeff McCormack (absent)*
Staff Present: *Chief Maloney, Barbara Cole, Lieutenant Weatherford*
Public Present: *No public present.*
3. **Call to the Public.** Consideration and discussion of comments from the public. *Those wishing to address the Buckskin Fire District Board need not request permission in advance Pursuant to A.R.S. § 38-431.01(G), the Fire District Board is not permitted to discuss or take any action on items raised in the call to the public that is not specifically identified on the Agenda. However, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or ask that the matter be placed on a future agenda. Public input is limited to two (2) minutes per session unless a greater amount of time is approved by the Board. **The Fire District Board cannot discuss or take legal action on any issue raised during the Call to the Public that is not on the current Agenda; due to restrictions of the Open Meeting Law.***
No public present.
4. (Action Item): Approval of Minutes submitted for the Open Meetings held on 02/13/19.
Motion made by Don Rountree for the approval of Minutes for the meeting of 02/13/19 as per written, along with a second from Wayne Posey.
There were no comments or questions prior to voting
Ayes: Daniel, Posey, Rountree & Mihelich
Nays:
Absent: McCormack
Abstain:
Chairman Daniel: Motion passed by a majority vote on agenda item #4



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5. (Action Item): Discussion and Possible Action: Acceptance of monthly expense report 02/01/19 – 02/28/19. All transactions approved by Administrative Fire Chief; documentation for these expenses were reviewed and authorized by a minimum of two Fire Board Members whose signatures are on the warrants issued to vendor(s), as per Buckskin Fire District policy and procedures. *Motion was made by Wayne Posey for the acceptance of the monthly financial reports and expense reports for 02/01/2019-02/28/19, along with a second from John Mihelich.*
There were no comments or questions prior to voting
Ayes: Daniel, Posey, Rountree & Mihelich
Nays:
Absent: McCormack
Abstain:
Chairman Daniel: Motion passed by a majority vote on item #5.
6. (Discussion & Possible Action): Regarding Board Approval for Resolution 2019-1, along with Exhibit A, establishing and implementing a program to charge mitigation rates for the deployment of emergency and non-emergency services by the Fire District for the services provided/rendered for the Buckskin Fire District. *Discussion was made regarding if we should charge out of District incidents, Chief Maloney made the comment that adopting the fee schedule did not mean we would have to charge for fee for service, but it would give us the ability if needed.*
Motion made by Wayne Posey to adopt Resolution 2019-1 along with Exhibit A regarding Mitigation rates, along with a second from Don Rountree
There were no comments or questions prior to voting
Ayes: Daniel, Posey, Rountree & Mihelich.
Nays:
Absent: McCormack
Abstain:
Chairman Daniel: Motion passed by a unanimous vote on agenda item #6
7. (Discussion and Possible Action): Regarding Board Approval for Resolution 2019-2, of the Board of Directors of the Buckskin Fire District for the process for application and use of credit cards for official business of the District.
Motion made by Wayne Posey to approve Resolution 2019-2 regarding the application and use of credit cards for official business of the Fire District along with a second from Don Rountree.
There were no comments or questions prior to voting
Ayes: Daniel, Posey, Rountree & Mihelich.
Nays:
Absent: McCormack
Abstain:
Chairman Daniel: Motion passed by a unanimous vote on agenda item #7
8. (Report) Chairman's Report: Jeff Daniel
No Report given



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9. Fire Chief's Report: *See Attached Reports.*
 - A. Summary of Incident Report/Activity Log
 - B. Monthly Activities
 - C. Upcoming Activities and Events
10. Ask Board Members for *items to be considered for inclusion on next agenda.*
Budget workshop added before regular meeting.
11. **Schedule next Work Shop/ Regular Session;**
Next scheduled meeting will be Wednesday, April 10, 2019, following a Budget workshop starting at 6:00 pm.
12. Adjourn: 8:08 pm

Jeff Daniel
Jeff Daniel, Chairman

4-10-19
Date

Barbara Cole

03/21/19

Administrative Assistant

Date

Minutes approved by: [Signature]

Date: 4-10-19

Minutes approved by: [Signature]

Date: 4-10-19

PERSONS WITH A DISABILITY MAY REQUEST A REASONABLE ACCOMMODATION BY CONTACTING, TROY MALONEY, FIRE CHIEF OF BUCKSKIN FIRE DEPARTMENT (928) 667-3321 PRIOR TO THE SCHEDULED MEETING. FACILITIES ARE HANDICAPPED ACCESSIBLE.



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Chief's Monthly Report - February

Troy Maloney, Fire Chief

As this is written on March 4th, additional updates will be provided at the next Board meeting.

Personnel: Lieutenant Weatherford covered while Chief Maloney was out of the office from March 5th through the 10th. When a Captain or Lieutenant covers for the Fire Chief, their primary function and responsibility is to respond to major emergency incidents to assisted with scene management. They will also work to solve other managerial issues that may arise. All other personnel are doing well.

Lieutenants Foerstner and Fernandes attended a National Fire Academy class on Initial Fire Attack for Company Officers.

Firefighter Maxwell taught a CPR class to the State of Arizona Wildland Firefighters from our region. This is a Hotshot type hand crew of 20 firefighters.

Please welcome our new Paid On-Call (POC) Firefighter/EMT, Chase Rather. He has successfully completed all the steps necessary to become part of our team.

Apparatus: Boat-1 is back in service.

Command-11 (Chevy Colorado) is in service.

1152 (Ford F-150) is being prepared for sale on the government surplus website as directed by the Board.

Facilities: We are continuing to make repairs to station 11, starting off with electrical hazards and roofing repairs.

Incidents: (the incidents listed below are only the calls for service that stood out from the normal call volume/types)

At 2:46 PM today, Tanker-1131 and Chief-1100 responded to assist the Bouse Fire District with multiple structures burning. Fire units from Parker, Quartzite, Salome and Ehrenberg also responded. Several mobile homes and out buildings were lost. No reported injuries. The cause of the fire is under investigation.

Sunday, the 25th at 7:25 PM, Engine-211, Engine-11 and Chief-11 responded to a head-on accident on Hwy-95 north of the Bill Williams bridge. E-211 arrived to find two vehicles involved with four minor injuries. Vehicles were blocking all lanes of Hwy-95. While en-route, E-11 and C-11 were diverted to a seconded accident on the Bill Williams bridge involving a La Paz County Sheriff officer. C-11 and E-11 arrived to find a single vehicle rollover with extreme damage. The officer had moderate injuries and was treated by E-11 and ground transported to Havasu by AMR. The highway was shut down for a couple hours while Arizona State Troopers investigated the accident.

Wednesday, the 27th at 2:27 PM, Engine-11 and Engine-211 responded to a medical emergency. This incident turned out to be a very serious life-threatening incident that required the patient to be flown out on a medical helicopter. Chief-11 responded to coordinate the landing and takeoff of the helicopter. We landed the helicopter in the middle of Golf Course Road with assistance from the La Paz County Sheriff.

Thursday, the 28th at 2:12 PM, Boat-1 responded to assist the La Paz County Sheriff Office on a sunken boat near Rock Island. No injuries were reported.

Thursday, the 28th at 4:12 PM, Engine-11 and Chief-11 responded to an elderly victim stuck on a steep hillside approximately one mile east of 94th Street. The victim had been stuck on the hillside for approximately two hours before being seen by family members who were searching for the victim. Access to the area near the victim was made via four-wheel drive (Command-11) where the crew from E-11 hiked approximately a quarter mile up a hillside to the victim who had fallen and slid down the steep hill. The victim was refusing treatment and was assisted by BFD personnel back up the hill and extricated by a UTV.

We are in contact with the Arizona Department of Transportation (ADOT) for the advisement of road closures effected by the Hwy-95 work being completed. At times, Golf Course Road or Resort road will be closed to all traffic including emergent vehicles. The project will continue into early June.

Administration: We are working on reviewing and updating Standard Operating Guidelines (SOGs). SOGs apply to day to day operations/response of fire crews and are approved/revised by the fire chief.

We are working on development of a draft budget and Capital Improvement Depreciation Scale for FY 19/20.

We have found that Resolution 2015-1 (billing non-residents for services) was adopted by the Fire Board in 2015, but the Fire Board never formally adopted the fee schedule they had developed. Because of this, we will be requesting the Fire Board to re-adopt the resolution which will include the fee schedule. I have researched the market pricing for services and found that the fee schedule pricing is appropriate.

We are in need to replace the Chase debit card system we use for Wildland deployment expenses with Chase credit cards. Debit cards hold a cash value and are not permitted for use in governmental agencies. This was an oversight on the behalf of Chase Bank when the original debit cards were issued. The change will require a Resolution adopted by the Fire Board. The proposed resolution will be included in your upcoming Board packet.

We were awarded an AZODHS grant for \$1500 to purchase a wheeled rescue cart.

We qualified to receive free smoke detectors from the American Red Cross for installation in homes as well as RVs. This program has absolutely no cost to the District, nor the occupants. All we have to do is complete a tracking form for each installation and fax it to the Red Cross for their records. If you know of anyone in need of a smoke detector, please let us know and the on-duty crew will install them.

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Parker, AZ

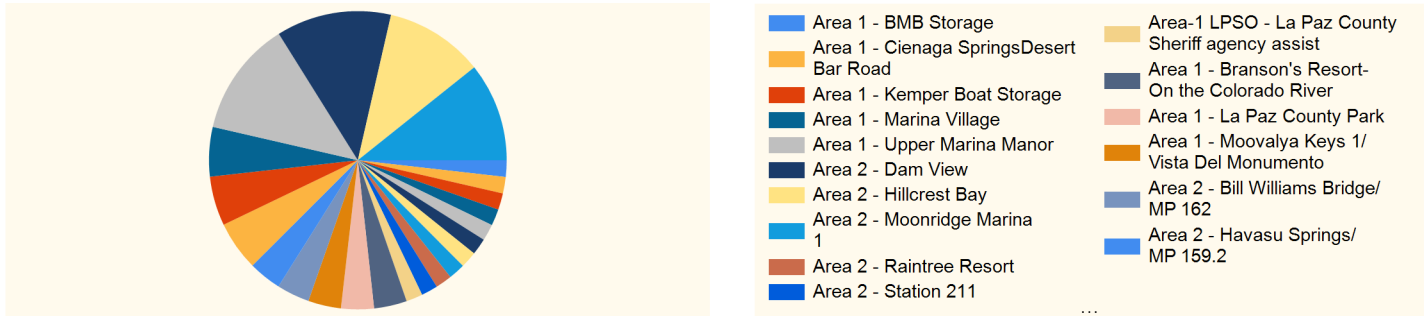
This report was generated on 3/5/2019 3:57:16 PM



Count of Incidents by Incident Type per Zone

Incident Status: All | Start Date: 02/01/2019 | End Date: 02/28/2019

% of Incidents per Zone



INCIDENT TYPE	# INCIDENTS	% of TOTAL
Area 1 - BMB Storage		
550 - Public service assistance, other	1	1.79%
Zone: Area 1 - BMB Storage Total Incident:	1	1.79%
Area 1 - Branson's Resort- On the Colorado River		
321 - EMS call, excluding vehicle accident with injury	2	3.57%
Zone: Area 1 - Branson's Resort- On the Colorado River Total Incident:	2	3.57%
Area 1 - Cienaga SpringsDesert Bar Road		
321 - EMS call, excluding vehicle accident with injury	1	1.79%
Zone: Area 1 - Cienaga SpringsDesert Bar Road Total Incident:	1	1.79%
Area 1 - Kemper Boat Storage		
700 - False alarm or false call, other	1	1.79%
Zone: Area 1 - Kemper Boat Storage Total Incident:	1	1.79%
Area 1 - La Paz County Park		
321 - EMS call, excluding vehicle accident with injury	2	3.57%
Zone: Area 1 - La Paz County Park Total Incident:	2	3.57%
Area 1 - Lakeside 1/ Lower Lakeside/ MP 148		
321 - EMS call, excluding vehicle accident with injury	3	5.36%
Zone: Area 1 - Lakeside 1/ Lower Lakeside/ MP 148 Total Incident:	3	5.36%
Area 1 - Lakeside 2/ Beanpot Hill/ MP147.7		
118 - Trash or rubbish fire, contained	1	1.79%
341 - Search for person on land	1	1.79%
550 - Public service assistance, other	1	1.79%
554 - Assist invalid	4	7.14%
Zone: Area 1 - Lakeside 2/ Beanpot Hill/ MP147.7 Total Incident:	7	12.50%
Area 1 - Lakeside 5		
321 - EMS call, excluding vehicle accident with injury	3	5.36%
554 - Assist invalid		

Report shows count of incidents for Status selected.

	3	5.36%
561 - Unauthorized burning	1	1.79%
Zone: Area 1 - Lakeside 5 Total Incident:	7	12.50%
Area 1 - Marina Village		
321 - EMS call, excluding vehicle accident with injury	1	1.79%
Zone: Area 1 - Marina Village Total Incident:	1	1.79%
Area 1 - Moovalya Keys 1/ Vista Del Monumento		
321 - EMS call, excluding vehicle accident with injury	2	3.57%
Zone: Area 1 - Moovalya Keys 1/ Vista Del Monumento Total Incident:	2	3.57%
Area 1 - Station 11		
321 - EMS call, excluding vehicle accident with injury	2	3.57%
550 - Public service assistance, other	1	1.79%
Zone: Area 1 - Station 11 Total Incident:	3	5.36%
Area 1 - Upper Marina Manor		
321 - EMS call, excluding vehicle accident with injury	1	1.79%
Zone: Area 1 - Upper Marina Manor Total Incident:	1	1.79%
Area 2 - Bill Williams Bridge/ MP 162		
321 - EMS call, excluding vehicle accident with injury	1	1.79%
324 - Motor vehicle accident with no injuries.	1	1.79%
Zone: Area 2 - Bill Williams Bridge/ MP 162 Total Incident:	2	3.57%
Area 2 - Castle Rock Shores		
321 - EMS call, excluding vehicle accident with injury	6	10.71%
Zone: Area 2 - Castle Rock Shores Total Incident:	6	10.71%
Area 2 - Dam View		
321 - EMS call, excluding vehicle accident with injury	1	1.79%
Zone: Area 2 - Dam View Total Incident:	1	1.79%
Area 2 - Havasu Springs/ MP 159.2		
321 - EMS call, excluding vehicle accident with injury	2	3.57%
Zone: Area 2 - Havasu Springs/ MP 159.2 Total Incident:	2	3.57%
Area 2 - Hillcrest Bay		
321 - EMS call, excluding vehicle accident with injury	1	1.79%
Zone: Area 2 - Hillcrest Bay Total Incident:	1	1.79%
Area 2 - Moonridge Marina 1		
321 - EMS call, excluding vehicle accident with injury	1	1.79%
Zone: Area 2 - Moonridge Marina 1 Total Incident:	1	1.79%
Area 2 - Raintree Resort		
321 - EMS call, excluding vehicle accident with injury	1	1.79%
Zone: Area 2 - Raintree Resort Total Incident:	1	1.79%
Area 2 - Station 211		
321 - EMS call, excluding vehicle accident with injury	1	1.79%
Zone: Area 2 - Station 211 Total Incident:	1	1.79%

Report shows count of incidents for Status selected.

INCIDENT TYPE	# INCIDENTS	% of TOTAL
Area 2 - Verde West		
320 - Emergency medical service, other	1	1.79%
321 - EMS call, excluding vehicle accident with injury	5	8.93%
Zone: Area 2 - Verde West Total Incident:	6	10.71%
Area-1 LPSO - La Paz County Sheriff agency assist		
551 - Assist police or other governmental agency	1	1.79%
Zone: Area-1 LPSO - La Paz County Sheriff agency assist Total Incident:	1	1.79%
OOD - Out Of District		
121 - Fire in mobile home used as fixed residence	1	1.79%
142 - Brush or brush-and-grass mixture fire	1	1.79%
611 - Dispatched & cancelled en route	1	1.79%
Zone: OOD - Out Of District Total Incident:	3	5.36%
TOTAL INCIDENTS FOR ALL ZONES:	56	100%

Report shows count of incidents for Status selected.