

MINUTES OF THE
BUCKSKIN FIRE DEPARTMENT DISTRICT FIRE BOARD

3/8/17 –**Open Meeting** Minutes to be approved at open public meeting on April 12, 2017. A public Open Meeting of the Buckskin Fire Board was convened on March 8, 2017 at 6:00pm in the classroom of Station I of the Buckskin Fire Department located at 8500 Riverside Drive, Parker, AZ 85344. The following matters were discussed at the Open Meeting. The Board may vote to go into Executive Session pursuant to A.R.S. §38-431.03.(A.3) on any item of the agenda.

1. **Call to Order:** 6:00pm

2. **Roll Call:**

Members Present: Chairman Jeff Daniel, Secretary/Clerk Wayne Posey, Board Member Glenda Gerson, Robert Gory, and Don Rountree

Staff Present: Chief Chris Chambers, Pattie Lonnee, Admin. Assistant, Lt. Jason Weatherford, Lt. Dustin Fernandes, FF Cameron Bookey, FF Paul Greve, FF Christian Klein.

Guest Speaker: Roberta Hoffman, Tammy Thorne, and Jessica Shontz

Public Present: Barry Gerson, Gary Svider, Dorothy Durham, Bill and Luanne Brown, Marlene Gerson, and Don Sullivan.

***Tape malfunctioned and minute's typed based on memory and notations therefore may not be complete.

9. (Discussion and Possible Action Item): Discuss and/or approve Workers Comp SOP.

**Note: Item was listed as number 9 on the agenda and Board members agreed to move it to item 3 on the agenda.) There was general discussion regarding the SAP 134; including past practices and best practices moving forward. Motion made by Glenda Gerson to approve SAP-134, second by Wayne Posey, Secretary/Clerk.

Ayes: 5, Chairman Jeff Daniel please note the vote was unanimous on item number 9.

Nays:

Absent:

Abstain:

(Discussion) and Action Item for **Possible motion to vote to go into Executive Session to discuss personnel** pursuant to A.R.S. §38-431.03.A.1; as requested by Chairman Jeff Daniel. Motion made by Glenda Gerson, Board Member and second by Bob Gory, Board Member.

Ayes: 5, Chairman Jeff Daniel please note the vote was unanimous on item number 9.

Nays:

Absent:

Abstain:

4. Convene into Executive Session if so voted to do so.

5. Adjourn Executive Session and convene into regular session at 7:43pm.

6. (Discussion and Possible Action): **Discussion to vote on administrative position.** Glenda Gerson made the motion to accept package until we can find someone to take the administrative position and train, second by Don Rountree. Discussion: Wayne Posey: Voting no, no public agency allows working from home. Sounds more like a contract employee. If allowed would be setting a precedence. Chief Chambers adds that it will be 4 days a week and working from home one day. Glenda Gerson stated that it had been confirmed by legal counsel that it is not breaking any laws. Don Rountree: This is very temporary and we need to accelerate looking for the replacement for this position, this is short term. Bob Gory: I'm against this so my vote is no. Chief Chambers reminds the board that we are going into budget season and to look at the big picture as a dept. Comment from public: Gary Svider: Is this privy information; is it a secret? Unknown who made the following comment: Going from \$49,000 to \$53,489.32; the funds are reallocated from benefits and the salary and benefit package total is not changing.
Vote taken:
Ayes: 3, Jeff Daniel, Glenda Gerson and Don Rountree
Nays: 2, Wayne Posey and Bob Gory
7. (Action) **Approval of Minutes** submitted for the Open Meeting held on February 8, 2017. Chairman Jeff Daniel, I will entertain a motion; Board Member Bob Gory made the motion to accept the minutes from February 8, 2017; second by Glenda Gerson.
Ayes: 5, Chairman Jeff Daniel please note vote was unanimous on item number 3.
Nays:
Absent:
Abstain:
8. (Action Item) Discussion and Possible Action: **Acceptance of monthly expense report 2/01/17-2/28/17.** All transactions approved by Administrative Fire Chief; documentation for these expenses were reviewed and authorized by a minimum of two Fire Board. Chairman Jeff Daniel, I will entertain a motion. Motion made by Wayne Posey to accept the monthly expense with exception to check 520662, second by Bob Gory.
Ayes: 5, Chairman Jeff Daniel please note vote was unanimous on item number 4.
Nays:
Absent:
Abstain:
9. Moved to item 3 on the agenda.
10. (Discussion and Possible Action) As requested by Wayne Posey, Paying down/off rigs. Wayne Posey brought up the Type 6 and new Type 3 and asked how many FF's can you send out on the Type 3. Chief Chamber: We can send out 3 FF on the Type 3; a support tender 1, as a tactical team 2, including an engine boss. Motion made by Wayne Posey to pay off the water tender with proceeds from the Wildland Funds; second by Bob Gory.
Ayes: 5, Chairman Jeff Daniel please note vote was unanimous on item number 4.
Nays:
Absent:
Abstain:
11. (Report) **Chairman's Report:** Jeff Daniel: We received a notice from the county election department as information for the next upcoming consolidated election; we have 180 days; notify before 5/1.

12. (Report) **Fire Chief's Report:**

a. Summary of Incident Report/Activity Log: New format from Fire Programs which is also on our website. Wayne Posey wanted more details.

b. Monthly Activities: 2-3-17 to 3-1-17

- IMD: Classes for this month. Fluid Resuscitation, CNS injury, Tourniquets, Communicable diseases.
- CPR Class: Joe Maxwell taught the University of AZ Extension and a second class for Verde West.
- Station 211 attended Verde West's Valentine's Day Party. They rose a little over \$3600.00 that was deposited into the donation/education fund.
- New firefighters (2) have started on shifts this week. We have one more spot to fill that just ended shift Feb. 28th. We will be filling that spot within the next month or so.
- We ran a medical at Branson's resort and the Husband and Wife came by the station later and donated \$300.00 and thanked us for a great job.
- Homeland Security Grant was completed and turned in. We applied for \$19,322 for SCBA communications and confined space rope gear.
- Prescott Wildland academy will be starting March 10th-17th we will be sending 7 for various classes.
- BLM will also be coming to teach Wildland classes for Buckskin free of charge. I had asked for these classes last year and they were funded to teach the classes I requested.
- We also will have 2 instructors teaching for us. They are teaching for the AZ State Forestry and will be paid through the state for any classes taught for us or other departments. This will be a great benefit having them available for us and the County.
- Boat 1 is back in service. All repairs are complete. The boat trailer was removed; the corroded area's were replaced and re-welded. The crews grinded off the rusted areas and repainted. One of the bunks was replaced and carpet was redone.
- 1102 update: The pump is installed. They are in the process of having the piping made for the special sizes to fit properly. They are also making the repairs to the engine mounts, u joints and some additional repairs. We should be back in service in the next two weeks.
- 1131 had some electrical problems. We had a relay that went bad and some grounding problems. All three shifts worked on it. Captain Byrd was able to get with the engineers and get it figured out.
- The desert dash was cancelled due to the rain.
- I met with the county regarding our accounts to make sure they are secure. They said that they cannot comingle funds so they are separate. We will also be getting out FDAT very soon.
- VFIS coverage: [There is no problem with the Paramedics working with/for the International Medical Direction...there would be coverage under your policy. The liability premium is based on number of employees and number of responses per year. If there is more response \(calls to check on someone\) then the premium would go up accordingly. I might add that the largest portion of your premium is the auto, portable equipment and property coverage. So even with more calls, the premium increase should not be significant.](#)
- BFD attended community helper's day at Blake school in Parker. I arrange the EMS, Fire, Law enforcement, towing, helicopter, and other entities in the county for the school. The students get to go around and see all of the different vehicles and people that help the community. Joe Maxwell took our brush truck this year and set up for Wildland response for the kids.
- We are working on roof repairs, we have coated most of the roof, and we had to make some repairs for leaks from the rains. We still need to discuss a reroof. This fix will work for now.

