

MINUTES OF THE  
BUCKSKIN FIRE DEPARTMENT DISTRICT FIRE BOARD

8/28/17 – **Open Meeting Minutes** to be approved at open meeting on September 13, 2017. An Open Meeting of the Buckskin Fire Board Convened on August 28, 2017 at 9:06 am in the classroom of Station 1 of the Buckskin Fire Department located at 8500 Riverside Drive, Parker, AZ 85344. The following matters were discussed at the Open Meeting. The Board may vote to go into Executive Session Pursuant to A.R.S. §38-431.03.A.1. on any item of the agenda.

1. Call to Order 9:06

2. Roll Call

Members Present: Chairman Jeff Daniel, Secretary/Clerk Wayne Posey, Board Members Glenda Gerson, Robert Gory, and Don Rountree.

Staff Present: Capt Matt Pellerin, Barbara Cole, LT Weatherford, Firefighter Reeder

3. Possible motion to go in to into Executive Session pursuant to A.R.S. §38-431.03.A.1 re: pending appointment of Capt. Matt Pellerin to Interim Fire Chief and to establish and approve salary & benefits.

Glenda Gerson: Motion to go into Executive Session, Bob Gory second. All Board members unanimous in approval to Convene into Executive Session.

Ayes: Chairman Daniel, please note the vote was unanimous to go into Executive Session.

Everyone who was not a part of Executive Session was asked to leave by Chairman Daniel.

***Reconvene to Open Meeting:***

4. Discussion and Possible Action Regarding: Possible appointment of Matt Pellerin to Interim Fire Chief, and to establish and approve salary and benefits.

Chairman Daniel: We have already voted on previous meeting that Matt Pellerin is Interim Chief effective September 1, 2017 and we also have on the agenda to approve salary & benefits. Chairman Daniel: To turn question over to Wayne Posey for a statement that he had wanted to make. Wayne Posey: Make a motion for the board to approve pay scale for Matt Pellerin to Merit 8 as Interim Fire Chief. Bob Gory second. Chairman Daniel: Any questions or comments from the Board before voting, Chairman Daniel, comment to make sure that minutes reflect that previous meeting held on August 9<sup>th</sup> had already been voted on and approved that Matt Pellerin was voted as Interim Chief and that this vote was only for approval of salary and benefits effective September 1<sup>st</sup>, to Merit 8 as Interim Chief.

Ayes: Chairman Daniel, please note the vote was unanimous on item number 4.

Nays:

Absent:

Abstain:

5. Report: Chairman of the Board's Report: Chairman Daniel, nothing to report at this time.

Chairman Daniel directed Office Administrator Barbara Cole to make sure the agenda for next meeting is kept at a minimum; as there will be an Executive session with Brenda Tranchina for the interview process for two candidates that could take up to 2 hours. Chairman Daniel commended LT Weatherford for his extra effort stating that he had heard good things regarding Lt. Weatherford. Glenda Gerson stated that an email from the attorney had been sent to all Board members re: minutes; we need to tone down our minutes - report only the facts as opposed to transcribing as we have been doing in the past.

6. **Call to the Public.** Consideration and discussion of comments from the public. *Those wishing to address the Buckskin Fire District Board need not request permission in advance Pursuant to A.R.S. § 38-431.01(G), the Fire District Board is not permitted to discuss or take action on any item raised in the call to the public that is not specifically identified on the Agenda. However, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or ask that the matter be placed on a future agenda.* Public input is limited to two (2) minutes per session unless a greater amount of time is approved by the Board.  
***The Fire District Board cannot discuss or take legal action on any issue raised during the Call to the Public that is not on the current Agenda; due to restrictions of the Open Meeting Law.***
7. Poll Board Members for ***items to be considered for inclusion on next agenda.*** If there is anything that needs to be put on the agenda for the next meeting, but we would like to keep it as minimal as possible due to the interview process of two candidates with Brenda Tranchina process.
- Discussion regarding the boat for October meeting.
  - Discussion regarding status of RFQ on attorney status.
8. **Schedule next Work Session and/or Regular Session;** set date and time.  
September 13<sup>th</sup>, 2017, 6:00 pm.
9. Adjourn 10:40 AM

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Jeff Daniel, Chairman

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Date

Persons with a disability may request a reasonable accommodation by contacting the Fire Chief of Buckskin Fire Department (928) 667-3321 prior to the scheduled meeting. Facilities are handicapped accessible.